

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - REGULAR BOARD MEETING
November 4, 2024

Timothy M. Gilmartin, Chairman called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 6:30 p.m.

The following Board members and District officials were present:

Timothy M. Gilmartin, Chairman
Robert E. Grisnik, Vice Chairman
Sean Hattrick, Trustee

Len Skuggevik, Superintendent/Principal
Doreen Buckley, Assistant Superintendent
Lauri Lenahan, District Clerk
Fernando Osorio, Business Official
Marie Sellers, District Treasurer

The following individuals were also present:

| | | | |
|---------------------|---------------------|------------------|------------------|
| Elizabeth Rodrigues | Christine Hanhausen | Jeff Hanhausen | Kelly McClinchy |
| Sam Kelly | Katie Dunn | Angela Parisi | Melissa Idler |
| Katy Bernichon | Mary Schneider | Nicole Fischette | Brian Paddleford |
| Kerry Terry | Alison Schmidt | Germain Smith | Meg Tarshish |
| Laurie Seebeck | Alan Yu | | |

I. Pledge of Allegiance

II. Approval of Minutes

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on October 7, 2024.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

III. Approval of Treasurer's Report

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of June 2024, July 2024, August 2024 and September 2024.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

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IV. Correspondence

1. BOCES (Nassau, Eastern Suffolk, and Western Suffolk) letter regarding the New York State Education Department's Regionalization initiative.
2. Correspondence received from Laurie Seebeck confirming retirement date of January 31, 2025.
3. Correspondence received from the PTO regarding Personnel, which will not be discussed as per Board Policy #1230.

V. Superintendent/Principal Report

1. **Enrollment Update:**
PK-26, K-15, Grade 1-28, Grade 2-28, Grade 3-26, Grade 4-25, Grade 5-21, Grade 6-30,
Grade 7-22, Grade 8-25 = 246
Southampton Elementary/Intermediate Schools-2, Southampton H.S.-126, WHBLC-3, Our Lady of the Hamptons-29, Raynor Country Day School-2, Montessori-0, Jefferson Academy-1, Undetermined PreK-2, St. Anthony's-1, Chaminade-1, St. John Baptist-1, Hayground-1, Lower Ross-7, Upper Ross-2, HB Ward-0, Moriches HS-1, Anderson Center-1, Alternatives-2, Home Schooled-2 = 184
Total Enrollment: 430 students
2. Mr. Skuggevik informed the Board of a letter from Southampton Town regarding the recent amendment to Town Code Chapter 298 Tax Exemption, New York State Real Property Tax Law.
3. Mr. Skuggevik informed the Board of a PSEG program regarding the installation of electric car chargers.
4. Mr. Skuggevik updated the Board on the Business Office new employees.

VI. Business Official's Report

1. Brian Paddleford reviewed his "News & Notes" he prepared regarding work that has been completed to date.
2. Mr. Osorio reviewed the Residency Report.

VII. Assistant Superintendent

1. Ms. Buckley updated the Board on Bully Prevention Day and thanked the Mental Health Team for their dedication.

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VIII. New Business - None

IX. Policy

First Reading of the following policy:

- Policy 4332 – Universal Prekindergarten

X. Old Business - None

XI. P.T.O. Report

Alison Schmidt, President of PTO, reviewed upcoming events.

XII. Public Commentary

Members of the audience were given an opportunity to comment and ask questions.

XIII. Resolutions

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 16.

Personnel

1. RESOLVED that the Board of Trustees accept with regret the resignation letter from Elaine Antonucci from the position of Account Clerk effective October 31, 2024.

Appointments

2. RESOLVED that the Board of Trustees approve the appointment of Kyle Robinson as substitute custodian as needed for the 2024/2025 school year effective November 4, 2024, through June 30, 2025, at a rate of \$22.60 per hour.
3. RESOLVED that the Board of Trustees approve the probationary appointment of Lynn Confessore to the full-time position of Account Clerk for the Tuckahoe Common School District Business Office effective November 18, 2024, at an annual salary of \$51,000 prorated for the 2024/2025 school year, pending fingerprint clearance, and authorize the Board Chairman to execute an Agreement providing for the terms and conditions of the employment of Lynn Confessore.

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4. RESOLVED that the Board of Trustees approve the probationary appointment of Evelyn Cozier to the full-time position of Account Clerk for the Tuckahoe Common School District Business Office effective November 25, 2024, at an annual salary of \$51,000 prorated for the 2024/2025 school year, pending fingerprint clearance, and authorize the Board Chairman to execute an Agreement providing for the terms and conditions of the employment of Evelyn Cozier.

Finance

5. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District 2025-2026 Budget Calendar.
6. RESOLVED that the Board of Trustees hereby authorizes Tuckahoe Common School District to enter into a Municipal Cooperative Agreement between Tuckahoe Common School District and the Southampton Union Free School District for snow removal services during the 2024-2025 school year and BE IT FURTHER RESOLVED, that the Board of Trustees hereby authorizes the Board Chairman to sign such Municipal Cooperative Agreement on behalf of the Board of Trustees.

Policy

7. RESOLVED that the Board of Trustees approve the following Tuckahoe Common School District Policy:
 - 4332 – Universal Prekindergarten

Building Use Form

8. RESOLVED that the Board of Trustees approve the building use request of Kindergarten to host Stony Brook Children's Hospital Teddy Bear Clinic at Tuckahoe Common School for in school activity on February 10, 2025, from 8:00 a.m. to 10:00 a.m., at no cost to the district.
9. RESOLVED that the Board of Trustees approve the building use request for the PTO to host a PTO Family Paint Night with National Junior Art Honor Society for fundraising on December 16, 2024, February 10, 2025, and June 11, 2025, from 5:30 p.m. to 7:00 p.m., at an estimated cost of \$897.84.
10. RESOLVED that the Board of Trustees approve Artsonia, Yankee Candle and Popcorn fundraisers for National Junior Art Honor Society during the months of November 2024 through March 2025, as part of fundraising to attend the Art Olympics on April 1, 2025, at not cost to the district.

Field Trip

11. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Westhampton Beach Performing Arts Center to attend the performance of Gruffalo's Child on February 6, 2025, from 9:30 a.m. to 1:30 p.m. for a total cost of \$996.93 at an approximate cost to the district of \$546.93.

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12. RESOLVED that that the Board of Trustees approve the field trip request of Grade 2 to visit the Westhampton Beach Performing Arts Center to attend the performance of Moon Mouse on March 20, 2025, from 9:30 a.m. to 1:30 p.m. for a total cost of \$996.93 at an approximate cost to the district of \$546.93.
13. RESOLVED that the Board of Trustees approve the field trip request of Grade 1 to visit the Southampton History Museum for the purpose of Social Studies curriculum on May 29, 2025, from 11:45 a.m. to 1:45 p.m., at an approximate cost to the district of \$338.82.
14. RESOLVED that the Board of Trustees approve the field trip request of Grade 1 to visit the Quogue Wildlife Refuge for the purpose of Social Studies Animals in Their Habitat on November 19, 2024, from 9:45 a.m. to 12:45p.m., for a total cost of \$ 674.82 at an approximate cost to the district of \$338.82.
15. RESOLVED that the Board of Trustees approve the field trip request of the Art Department to take Grade 8 National Junior Art Honor Society/ Studio Art students to participate in the Visual Art Olympics in Saratoga Springs, New York for an Art Competition on April 1, 2025, through April 2, 2025, for a total cost of \$5,414, at an approximate cost to the district of \$200.

CSE Recommendations

16. RESOLVED that the Board of Trustees approve the following recommendations of the Committee on Special Education and Preschool Special Education from the meetings held on October 9, 2024, October 18, 2024, and October 21, 2024, for the following students.

#120480912

#120480844

#120480894

XIV. Convene Meeting of the Audit Committee

At 7:39 p.m., Timothy M. Gilmartin adjourned the Regular Meeting and convened a meeting of the Audit Committee, seconded by Robert E. Grisnik, and unanimously carried.

- **Claims Auditor Report – April 1, 2024, to June 30, 2024**

17. RESOLVED that the Board of Trustees approve the Claims Auditor Report for April 1, 2024, through June 30, 2024, as presented.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik and unanimously carried.

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- **Cullen & Danowski LLP, External Auditors – Presentation of the Audited Financial Statements for the 2023/2024 School Year**

18. RESOLVED that the Board of Trustees accept the Audited Financial Statements as presented for the school year 2023/2024.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

XV. Adjourn Meeting of the Audit Committee and Reconvene Regular Meeting

At 8:04 p.m. Timothy M. Gilmartin made a motion to adjourn the Audit Committee meeting and convene the Regular Meeting seconded by Robert E. Grisnik, and unanimously carried.

XVI. Executive Session

At 8:05 p.m., Timothy M. Gilmartin made a motion to enter into Executive Session to discuss contractual matters, seconded by Robert E. Grisnik, and unanimously carried.

At 9:02 p.m., the Board came out of Executive Session.

At 9:03 p.m., Timothy M. Gilmartin made a motion to adjourn the meeting, seconded by Robert E. Grisnik, and unanimously carried.

Lauri Lenahan, District Clerk
Tuckahoe Common School District