

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - REGULAR BOARD MEETING
June 10, 2024

Sean Hattrick, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 6:30 p.m.

The following Board members and District officials were present:

Sean Hattrick, Chairman
Timothy M. Gilmartin, Vice-Chairman
Robert E. Grisnik, Trustee

Leonard Skuggevik, Superintendent
Doreen Buckley, Assistant Superintendent
Lauri Lenahan, District Clerk
Marie Sellers, District Treasurer

The following individuals were also present:

Elizabeth Rodrigues	Jamie Pajan	Brian Paddleford	Rita Berry	Mary-Alice Halsey
Shyane Jones	Victoria Carr	Taylor Block	Ruth Tarshish	Alison Schmidt
Cara Damer	Katy Bernichon	Chris Bernichon	Monica Guillen	Pat Isenberg
Greg Isenberg	Janice Bernichon	Glen Bernichon	Judith Dominski	Kim Tierney
Scott Tierney	Kelly McClinchy	Jessica Ovanessian	Kerry Terry	Vance Lenahan
Alanna Leszczynski	Mata McAskill	Shona McAskill	Barbara Imperiale	Elaine Antonucci
Angela Parisi	Antoinette Counihan	Nicole Fischette	Korey Tietjen	Jenn Finocchiaro
Robert Essay	Renata Rodrigues	Christine Hanhausen		

I. Pledge of Allegiance

II. Approval of Minutes

RESOLVED that the Board of Trustees approve the minutes of the Annual Budget Hearing and Board Meeting on May 13, 2024, and the Annual Meeting and Trustee Election on May 21, 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

III. Approval of Treasurer's Report

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of April 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

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IV. Correspondence

1. Correspondence received from Eastern Suffolk BOCES to congratulate the Board of Trustees and Administration on the approval of the 2024/2025 district budget.
2. Correspondence received regarding Save the Date: SCOPE's Annual Dinner Meeting, Tuesday, August 13, 2024.

V. Superintendent/Principal Report

1. **Enrollment Update:**
PK-18, K-26, Grade 1-30, Grade 2-28, Grade 3-26, Grade 4-24, Grade 5-27, Grade 6-27, Grade 7-25, Grade 8-20 = 251
Southampton Elementary/Intermediate Schools-4, Southampton H.S.-140, Hampton Bays Elementary/Middle-0, WHBLC-3, Sequoya-0, Our Lady of the Hamptons-30, Montesorri-0, Alternatives-1, Raynor Country Day School-2, St. John's Baptist-1, St. Anthony's-1, Chaminade-1, Moriches Interm-1, Hayground-1, Lower Ross-8, HB Ward-0, It Takes a Village-0, Anderson Center-1, Home Schooled-2 = 196
Total Enrollment: students 447
2. Mr. Skuggevik reminded the Board about Grade 8 Graduation on Tuesday, June 25, 2024, at 6:30 p.m.
3. Mr. Skuggevik reviewed the response to NYSED Child Nutrition Administrative Review Response from May 15, 2024.
4. Mrs. Sanders and Mr. Bernichon updated the Board on Art Portfolio and Art Olympic students' success in winning three competitions.

VI. Business Official's Report

1. Brian Paddleford reviewed the "News & Notes" he prepared for work that has been completed to date.
2. Mrs. Seller reviewed the Residency Report.
3. Mrs. Sellers reviewed the Monthly Fund Balance Analysis.

VII. Assistant Superintendent Report

1. Ms. Buckley updated the Board on NYS Regents testing.

VIII. New Business - None

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IX. Old Business - None

X. P.T.O. Report

Alison Schmidt updated the Board on the points discussed at the P.T.O. meeting.

XI. Public Commentary

Members of the audience were given an opportunity to comment and ask questions.

XII. Resolutions

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried;
BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 9 through 11 and 19 through 40.

Personnel

1. RESOLVED that in compliance with the provisions of Section 3012(d) of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, that Monica Guillen be appointed tenure to the position of Licensed Master Social Worker tenure area, who holds a valid New York State Certificate permitting her to practice in the aforesaid tenure area, the Board of Trustees of the Tuckahoe Common School District does hereby make this appointment effective September 1, 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

2. RESOLVED that in compliance with the provisions of Section 3012(d) of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, that Kimberley Tierney be appointed tenure to the position of Childhood Education Teacher tenure area, who holds a valid New York State Certificate permitting her to teach subjects in the aforesaid tenure area, the Board of Trustees of the Tuckahoe Common School District does hereby make this appointment effective September 1, 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

3. RESOLVED that in compliance with the provisions of Section 3012(d) of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, that Christina (Paladino) Orioles be appointed tenure to the position of Special Education Teacher tenure area, who holds a valid New York State Certificate permitting her to teach subjects in the aforesaid tenure area, the Board of Trustees of the Tuckahoe Common School District does hereby make this appointment effective September 1, 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

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4. RESOLVED that in compliance with the provisions of Section 3012(d) of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, that Kathryn Bernichon be appointed tenure to the position of Special Education Teacher tenure area, who holds a valid New York State Certificate permitting her to teach subjects in the aforesaid tenure area, the Board of Trustees of the Tuckahoe Common School District does hereby make this appointment effective September 21, 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

5. RESOLVED that the Board of Trustees pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of the Superintendent of Schools, does hereby appoint Christopher Bernichon, who holds a valid New York State certificate permitting him to teach subjects in Career and Technical Education in Business and Business and Marketing to a four year probationary position as a CTE Business and Marketing Teacher for the period from September 1, 2024 through August 31, 2028; and BE IT FURTHER RESOLVED that Mr. Bernichon must receive three (3) annual APPR composite ratings of Effective or Highly Effective in at least three (3) of the four (4) years preceding his tenure date and cannot have an APPR composite rating of Ineffective in the last year of his probationary appointment to be granted or considered for tenure; and BE IT FURTHER RESOLVED that the annual salary of this appointment is to be paid at Step F1 (\$67,856) with applicable fringe benefits as per the TTA Contract.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

6. RESOLVED that the Board of Trustees approve Jessica Ovanessian to perform Instructional Technology services effective July 1, 2024, through August 31, 2024, not to exceed 25 days at per diem rate.
7. RESOLVED that the Board of Trustees approve Angela Parisi to perform duties required as Guidance Counselor for the Tuckahoe Common School District effective June 27, 2024, through August 31, 2024; not to exceed 10 days at per diem rate.
8. RESOLVED that the Board of Trustees approve all teaching personnel of The Tuckahoe Common School District, selected by the Superintendent and Summer Program Administrator, to provide summer educational instruction effective July 1, 2024, through August 9, 2024, at the rate of \$ 250 per diem.
9. RESOLVED that the Board of Trustees approve all teaching assistant personnel of the Tuckahoe Common School District, selected by the Superintendent and Summer Program Administrator, to the position of Teacher Assistant to provide summer educational instruction effective July 1, 2024, through August 9, 2024, at the rate of \$125 per diem.
10. RESOLVED that the Board of Trustees approve Wendy Meyer as School Nurse for the Summer Program, effective July 1, 2024, through August 9, 2024, at a rate of \$250 per diem.

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11. RESOLVED that the Board of Trustees approve all monitoring staff of the Tuckahoe CSD for the Summer Program, effective July 1, 2024, through August 9, 2024, at a rate increase as per the CSEA agreement.
12. RESOLVED that the Board of Trustees approve Danielle Guidi-Sandolo as Substitute Teacher as needed for the 2023/2024 school year effective June 11, 2024, at a rate of pay of \$185 per diem.

Appointments

13. RESOLVED that the Board of Trustees approve the appointment of the following substitute custodians as needed for the 2024/2025 school year effective July 1, 2024, through June 30, 2025, at a rate increase as per CSEA agreement.

Jamal Proctor	Eleazar Rowe	Mahmut Tas	Oksana Roudyshyn
Amawasri Bottachiari	Anna Denys	Michael Cause	

14. RESOLVED that the Board of Trustees approve the appointment of Elizabeth Rodriques as an office helper on an as needed basis effective July 1, 2024, through August 31, 2024; at a rate increase as per CSEA agreement.
15. RESOLVED that the Board of Trustees approve the appointment of Nicole Hadix to perform duties for the Reading Department effective July 1, 2024, through August 31, 2024, at a rate increase as per CSEA agreement.
16. RESOLVED that the Board of Trustees approve the appointment of the following to the position of Teacher Assistant to provide summer educational instruction effective July 1, 2024, through August 9, 2024, at the rate of \$125 per diem.

Kaitlin Cooper Danielle Guidi-Sandolo

17. RESOLVED that the Board of Trustees approve the probationary appointment of Elaine Antonucci to the full-time position of Account Clerk for the Tuckahoe Common School District Business Office effective June 24, 2024, at an annual salary of \$46,000 prorated for the 2023/2024 school year and authorize the Board Chairman to execute an Agreement providing for the terms and conditions of the employment of Elaine Antonucci.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

18. RESOLVED that the Board of Trustees approve the probationary appointment of Vance Lenahan to the position of Teacher Assistant effective June 3, 2024, until no longer needed; rate of pay to be at Step 1(\$33,514), prorated and the district to provide health and dental insurance coverage as per the TTA Contract.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

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Administrative

19. RESOLVED that the Board of Trustees as per Policy 5152 sets the tuition rate for non-resident students at \$4,000 for the 2024/2025 school year; this rate is applicable for non-resident students of staff and full-time in-house vendors only.
20. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District School Counseling Plan for the 2024/2025 school year.
21. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District Corrective Action Plan as related to the Child Nutrition Administrative Review, on May 15, 2024, as presented by the NYS Education Department to the Tuckahoe Common School District.

Finance

22. RESOLVED that the Board of Trustees authorizes the School Business Official to make all necessary budgetary transfers for the end of the year financial book closing.
23. RESOLVED that the Board of Trustees approve payment to Wright National Flood Insurance Company to provide insurance to the Tuckahoe Common School District for the school year 2024/2025 at an estimated cost of \$3,069.
24. RESOLVED that the Board of Trustees authorize the use of the Employee Benefit Accrued Liability Reserve to pay for separation/terminal payments of approximately \$80,000 for two employees who are retiring on June 30, 2024.
25. RESOLVED that the Board of Trustees upon recommendation of the Superintendent of Schools, approve the following piggyback resolution with OMNIA Partners:
WHEREAS, OMNIA Partners, Public Sector has made available to other municipalities contracts for purchasing of job order contracting, and related services (contract # R200101), and
WHEREAS, said contracts for purchasing, repairs, maintenance, and construction services was let for bid consistent with the requirements of General Municipal Law, section 103; and
WHEREAS, the School District is permitted to utilize said contract in accordance with the terms and conditions of the bid and requirements of General Municipal Law, section 103; and
NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the purchase of job order contracting services from OMNIA Partners on as needed basis.
26. WHEREAS the Board of Trustees approves the transportation contract extension with Montauk Bus LLC for (1) Home-to-School Transportation and for In/Out of District Transportation for Public/Private/Parochial/Special Needs (20-30 passenger air conditioned vehicles and under, including lifts & Matrons) during the 2023-2024 school year; and (2) Summer Home-to-School Transportation for In/Out of District Transportation for Public/Private/Parochial/Special Needs (20-30 passenger air

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conditioned vehicles and under including lifts & Matrons) for Summer 2023 in accordance with the terms and services outlined therein.

FURTHERMORE it is agreed that the school district will purchase the fuel for the transportation contract through the State of New York. The cost of fuel purchased by the school district will be deducted from the transportation contract through monthly invoicing.

THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the Board Chairman to execute contracts with Montauk Bus LLC for (1) Home-to-School Transportation and for In/Out of District Transportation for Public/Private/Parochial/Special Needs (20-30 passenger air conditioned vehicles and under, including lifts & Matrons) during the 2024-2025 school year; and (2) Summer Home-to-School Transportation for In/Out of District Transportation for Public/Private/Parochial/Special Needs (20-30 passenger air conditioned vehicles and under including lifts & Matrons) for Summer 2024 in accordance with the terms and services outlined therein. All rates, terms, and services are in accordance with the Bid proposal approved in June 2023.

27. RESOLVED that the Board of Trustees approve the Intermunicipal Agreement (IMA) pursuant to New York General Municipal Law ("GML") section 119-0 between Southampton Union Free School District and Tuckahoe Common School District for providing transportation to certain children who reside in Tuckahoe Common School District from July 1, 2024, to June 30, 2025. Services to include Summer 2024 and 2024-2025 school year transportation.
28. WHEREAS, the Board of Trustees of the Tuckahoe Common School District adopted a Policy to Dispose of Surplus items, and; WHEREAS, the Board of Trustees has designated the School Business Official as the person responsible to properly dispose of said obsolete items, THEREFORE, BE IT RESOLVED, the following outdated item: CNC machine is no longer supported by the manufacturer and is inoperable (Asset Tag #20190017), which has been requested by the CTE Business Teacher and reviewed by the Board of Trustees be declared obsolete and disposed of at the discretion of the School Business Official.
29. RESOLVED that the Board of Trustees accept the donation of \$850 from the Tuckahoe Common School Educational Foundation for the purpose of scholarship funds for the 2023/2024 school year.
30. RESOLVED that the Board of Trustees accept the donation of \$50 from Michael Mensch for the purpose of the Cecelia Mensch Living in Harmony Award for the 2023/2024 school year.
31. RESOLVED that the Board of Trustees approve Metropolitan Life Insurance Company to provide dental insurance for the Tuckahoe Common School District employees per the agreement effective July 1, 2024.
32. RESOLVED that the Board of Trustees approve the Eastern Suffolk BOCES Shared Services Agreement for the 2024/2025 school year.

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33. RESOLVED that the Board of Trustees hereby authorizes Tuckahoe Common School District to enter into a contract with Tiny Transformations NYC for Occupational and Physical Therapy Services during the 2024/2025 school year in accordance with the terms and conditions of the agreement; and BE IT FURTHER RESOLVED that the Board of Trustees hereby authorizes the Board Chairman to execute such Agreement with Tiny Transformations NYC on behalf of the Board of Trustees.
34. RESOLVED that the Board of Trustees approve payment to Southampton UFSD to provide special education services for summer instruction to the Tuckahoe Common School District on or about July 8, 2024, through August 16, 2024, for Tuckahoe CSD students in attendance at an estimated tuition rate per student as per contractual agreement.
35. RESOLVED that the Board of Trustees approve payment to Center Moriches School District to provide special education instruction to the Tuckahoe Common School District for the 2024/2025 summer program at an estimated tuition rate per student provided by the Center Moriches School District as per contractual agreement.
36. RESOLVED that the Board of Trustees approve the agreement between Tuckahoe CSD and Southampton UFSD to provide special education services for summer instruction to Southampton Union Free School District on or about July 1, 2024, through August 8, 2024, for Southampton students in attendance per contractual agreement.
37. RESOLVED that the Board of Trustees approve the agreement between Tuckahoe CSD and East Quogue UFSD to provide special education services for summer instruction to East Quogue Union Free School District on or about July 1, 2024, through August 9, 2024, for East Quogue students in attendance per contractual agreement.
38. *Resolution to Increase various reserve funds with unassigned fund balance remaining at June 30, 2024*
RESOLVED that the Board hereby authorizes and directs that unassigned fund balance remaining in the District's General Fund at the conclusion of the 2023-24 fiscal year on June 30, 2024, or so much of the amount as is available for this purpose, shall be transferred to the following reserves:
* Facilities Improvement Program 2020 capital reserve fund to a maximum amount of \$600,000
* Employee Benefit Accrued Liability reserve fund to a maximum of \$80,000
* Workers' Compensation Reserve fund to a maximum amount of \$200,000
* Unemployment Reserve Fund to a maximum amount of \$200,000
* Retirement contribution ERS reserve fund to a maximum of \$200,000
* Retirement contribution TRS reserve fund to a maximum amount of \$150,000.
The funds shall be deposited, invested, and accounted for in accordance with General Municipal Law. BE IT FURTHER RESOLVED that the above-described transfer may occur at any time after the District's year-end fund balance, as of June 30, 2024, has been calculated and ascertained with reasonable certainty, provided that the transfer shall occur prior to issuance of the District's tax levy for the 2024-2025 school year.

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Field Trips

39. RESOLVED that the Board of Trustees approve payment to Long Island Science Center for an in-house field trip regarding Ice Cream Science to Grade 4, on June 12, 2024, at an approximate cost to the district of \$312.

CSE Recommendations

40. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on May 1, 2024, May 22, 2024, May 29, 2024, May 30, 2024, and June 6, 2024 for the following: students.

#120480464	#120480206	#120480759	#120480695
#120480609	#120480890	#120480192	#120480193
#120480756			

XIII. Executive Session

At 7:33 p.m. Sean Hattrick made a motion to adjourn the Regular Board meeting and enter Executive Session to discuss contractual matters, seconded by Timothy M. Gilmartin, and unanimously carried.

At 9:20 p.m., the Board came out of Executive Session and passed the following resolution.

41. RESOLVED that the Board of Trustees approve R.S. Abrams & CO., LLP: 3033 Express Drive North, Suite 100, Islandia NY 11749 to provide professional accounting services to the Tuckahoe Common School District effective July 1, 2024, through June 30, 2025, as per the contractual agreement at the following approximate rates per hour:

Partner \$200	Senior Consultant \$140	Supervisor \$170
Manager \$180	Staff Consultant \$120	

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

At 9:22 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Timothy M. Gilmartin, and unanimously carried.

Signed:
Lauri Lenahan, District Clerk