

**TUCKAHOE COMMON SCHOOL DISTRICT**  
**Minutes - REGULAR BOARD MEETING**  
**November 6, 2023**

Sean Hattrick, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 6:30 p.m.

The following Board members and District officials were present:

Sean Hattrick, Chairman  
Timothy M. Gilmartin, Vice-Chairman  
Robert E. Grisnik, Trustee

Leonard Skuggevik, Superintendent  
Doreen Buckley, Assistant Superintendent  
Katelyn Fretto, Business Official  
Lauri Lenahan, District Clerk  
Marie Sellers, District Treasurer

The following individuals were also present:

Elizabeth Rodrigues	Brian Paddleford	Deirdre Greenwald	Jillian Cagno
Alison Schmidt	Jamie Pajan	Renata Rodrigues	Mary-Alice Halsey
Cara Damer	Jamie McNamara	Christine Hanhausen	Jeff Hanhausen
Rita Green	Susie Armusewicz	Margaret Hattrick	

**I. Pledge of Allegiance**

**II. Approval of Minutes**

RESOLVED that the Board of Trustees approve the minutes of the Regular Board Meeting on October 10, 2023, and Board Work Session on October 23, 2023.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

**III. Approval of Treasurer's Report**

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of September 2023.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

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**IV. Correspondence**

1. Correspondence received to Save the Date for Longwood School District 20<sup>th</sup> Annual Regional Legislative Breakfast, Saturday, February 3, 2024, 9:00 a.m. – 12:00 p.m.

**V. Superintendent/Principal Report**

1. **Enrollment Update:**  
PK-16, K-23, Grade 1-32 Grade 2-24, Grade 3-25, Grade 4-25, Grade 5-28, Grade 6-30, Grade 7-24, Grade 8-19 = 246  
Southampton Elementary/Intermediate Schools-4, Southampton H.S.-138, WHBLC-3, Our Lady of the Hamptons-32, Raynor Country Day School-2, St. Anthony's-1, Hayground-1, Lower Ross-8, Moriches Interm-1, Alternatives-1, Anderson Center-1, Home Schooled-2= 194  
Total Enrollment: 440 students
2. Mr. Skuggevik updated the Board regarding October school events such as PTO Book Fair, Picture Day, Halloween Trunk or Treat, and the Halloween Parade.
3. Mr. Skuggevik informed the Board that celebrations are planned to honor and recognize Native American Heritage Month this November. He also mentioned additional events such as Student Art Exhibit at NYSSBA Conference, Parent/Teachers conference, P.T.O Thanksgiving Feast and in honor of Veteran's Day a special "Field of Flags" Presentation honoring our Veterans.
4. Mr. Skuggevik updated the Board on the status of Security Guards.

**VI. Business Official's Report**

1. Brian Paddleford reviewed his "News & Notes" he prepared regarding work that has been completed to date.
2. Mrs. Fretto reviewed the Residency Report.
3. Mrs. Fretto reviewed Tax Anticipation Note (TAN)

**VII. Assistant Superintendent**

1. Ms. Buckley updated the Board regarding Diversity, Equity, and Inclusivity training for staff on January 16, 2024.

**VIII. New Business - None**

**IX. Old Business - None**

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**X. P.T.O. Report**

Alison Schmidt updated the Board on the upcoming P.T.O. events.

**XI. Public Commentary**

Discussion took place regarding live streaming of Board meetings.

**XII. Resolutions**

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried;  
BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 5 and 7 through 11.

**Finance**

1. RESOLVED that the Board of Trustees does hereby appoint the following Extracurricular Advisor (Schedule B) for the 2023/2024 school year:  
Carmella Palumbo – AV Coordinator - \$2,676
2. RESOLVED that the Board of Trustees approve the Tuckahoe Commons School District 2024-2025 Budget Calendar.
3. RESOLVED that the Board of Trustees hereby authorizes Tuckahoe Common School District to enter into a Municipal Cooperative Agreement between Tuckahoe Common School District and the Southampton Union Free School District for snow removal services during the 2023-2024 school year and BE IT FURTHER RESOLVED, that the Board of Trustees hereby authorizes the Board Chairman to sign such Municipal Cooperative Agreement on behalf of the Board of Trustees.
4. RESOLVED that the Board of Trustees accept the donation of wood from Merit Builders for Mrs. Fischette and Mrs. Bernichon's class to build a Sensory Garden, at an estimated value of \$400.  
4-Pressure Treated 4x4x8  
2-Pressure Treated Plywood 4x8x.75  
10-Pressure Treated 1x2x8

**Personnel**

5. RESOLVED that the Board of Trustees approve medical leave under the Family and Medical Leave Act for Renee Seely to utilize accumulated sick and personal leave as appropriate and needed effective on or about December 6, 2023, with a return date on or about January 17, 2024.

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6. RESOLVED that the Board of Trustees approve Margaret Hattrick as Substitute Teacher for the 2023/2024 school year effective November 7, 2023, through June 30, 2024; at a rate of pay of \$160 per diem, pending fingerprint clearance.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

**Appointments**

7. RESOLVED that the Board of Trustees approve the appointment of Joseph R. Licata as Security Supervisor and Residency Officer for the Tuckahoe Common School District effective November 1, 2023; rate of pay to be \$90,000 prorated; with benefits per the agreement; and BE IT FUTHER RESOLVED, that the Board of Trustees herby authorizes the Board Chairman to execute an Agreement providing for the terms and conditions of the employment of Joseph R. Licata on half of the Board Trustees.

**Field Trip**

8. RESOLVED that the Board of Trustees approve the field trip request for Grade 4 to visit Long Island Museum for an Art history lesson on December 8, 2023, from 8:30 a.m. to 2:30 p.m., at an approximate cost to the district of \$704.62.
9. RESOLVED that the Board of Trustees approve the field trip request of the Music Department to attend HMEA (Hampton's Music Educators Association) to practice and perform on January 6, 2024, from 8:15 a.m. to 2:30 p.m., on January 12, 2024, from 12:15 p.m. to 6:30 p.m. and on January 13, 2024, from 8:15 a.m. to 12:30 p.m. at an approximate cost to the district of \$2,107.64.
10. RESOLVED that the Board of Trustees approve the field trip request of the Music Department to attend SCMEA (Suffolk County Music Educators Association) to practice and perform on March 2, 2024, from 8:00 a.m. to 1:30 p.m., March 8, 2024, from 3:00 p.m. to 7:30 p.m. and March 9, 2024, from 8:00 a.m. to 12:30 p.m. at an approximate cost to the district of \$1,838.31.

**CSE Recommendations**

11. RESOLVED that the Board of Trustees approve the following recommendations of the Committee on Special Education and Preschool Special Education from the meetings held on October 12, 2023, October 18, 2023, and October 25, 2023, for the following students.

#120480775

#120480805

#120480218

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12. RESOLVED that the Board of Trustees approve Christian Pena to Live Stream Board meetings at a cost to be determined.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

**XIII. Executive Session**

At 7:07 p.m., Sean Hattrick made a motion to adjourn the Regular meeting and convene Executive Session to discuss contractual matters, seconded by Timothy M. Gilmartin, and unanimously carried.

At 7:15 p.m. the Board came out of Executive Session and passed the following resolution.

13. RESOLVED that the Board of Trustees approve Aron Security, Inc. DBA Arrow Security, Simaren Corp. DBA Wisdom Protective Services, and Universal Protection Service, LLC, DBA Allied Universal Security Services for security services based on Eastern Suffolk Bid RFP #2023C-005-0809 to supply two (2) Security Guards during the school day and at least one (1) Security Guard at nightly school events for the 2023/2024 school year.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

At 7:19 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Timothy M. Gilmartin, and unanimously carried.

*Signed:*

Lauri Lenahan, District Clerk