

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - REGULAR BOARD MEETING
October 13, 2020

Sean Hattrick, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 7:31 p.m.

The following Board members and District officials were present:

Sean Hattrick, Chairman
Timothy M. Gilmartin, Vice-Chairman
Robert E. Grisnik, Trustee

Leonard Skuggevik, Superintendent
Arlette Sicari, Principal
Lauri Lenahan, District Clerk
Doreen Buckley, Director of P.P.S.
Carl Fraser, Interim Business Official
Katelyn Fretto, District Treasurer

The following individuals were also present:

Mitch Sobczyk	Mary-Alice Halsey	Katy Bernichon
Deidre Lunetta	Alan Yu	

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on September 14, 2020 and the Special Work Session on September 24, 2020.

Approve: Motion made by Timothy M. Gilmartin seconded by Robert E. Grisnik

IV. Approval of Treasurer's Report

RESOLVED, that the Board of Trustees approve the Treasurer's Report for the month of September 2020.

Approve: Motion made by Timothy M. Gilmartin seconded by Robert E. Grisnik

V. Correspondence

1. Thank you from Southampton Fire District.

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VI. Superintendent's Report

1. **Enrollment Update:**

PK-22, K-28, Grade 1-26, Grade 2-33, Grade 3-31, Grade 4-32, Grade 5-22, Grade 6-28, Grade 7-38, Grade 8-30 = 290

Southampton H.S.-129, Hampton Bays Elementary/Middle-1, Raynor Country Day School-6, Our Lady of the Hamptons-37, Southampton Elementary/Intermediate School-5, WHBLC-8, ROSS-2, Alternatives-1, Sequoya-1, Montessori-3, St. John's Baptist-5, Home Schooled-6, Bridgehampton-3, Clayton Huey-1 = 208

Total Enrollment: 498 students

2. Mr. Skuggevik expressed the need for more space in the building due to the increase of enrollment and safety distancing protocols since COVID-19. He reviewed the current plan to create extra classroom space, mentioning the option of moving forward to renovate the District owned building at 46 Sebonac Road to establish an Administrative Building. The Board requested that Mr. Skuggevik obtain quotes for them to review the projected costs.
3. Mr. Skuggevik reviewed the seven (7) new state mandated items added to the District Safety Plan posted on our website.
4. Mr. Skuggevik announced that the Swim Program is postponed and most likely cancelled for this school year.

VII. Principal's Report

1. Mrs. Sicari reported that our teacher facility has been recognized by Hampton United for acts of kindness and treated to Tate's Cookies.
2. Mrs. Sicari mentioned that Tuckahoe School was honored with a Certificate of Recognition from Stony Brook Medicine for our Wellness Programs conducted at our school.
3. Mrs. Sicari described the Tower Garden, which grows vegetables indoors, that was purchased with our 2019 – 2020 grant from the Wellness Committee.

VIII. Business Official's Report

1. Mitch Sobczyk reviewed the "News & Notes" he prepared regarding work that has been completed to date.
2. Mr. Fraser reviewed the Residency Report.

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IX. New Business – None

X. Old Business – None

XI. P.T.O. Report – None

XII. Tuckahoe Educational Foundation Report – None

XIII. Public Commentary - None

XIV. Resolutions

Approve: Motion made by Timothy M. Gilmartin seconded by Robert E. Grisnik BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 16.

Appointments

1. RESOLVED that the Board of Trustees appoint Wendi Heffner as a Substitute Teacher as needed for the 2020/2021 school year effective October 14, 2020 through June 30, 2021; at a rate of pay of \$150 per diem.
2. RESOLVED, that the Board of Trustees pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of the Superintendent of Schools, does hereby appoint Kathryn Bernichon, who holds a valid New York State certificate permitting her to teach subjects in Students with Disabilities (Grades 1-6), to a four-year probationary position as an Special Education Teacher for the period from September 21, 2020 through September 20, 2024; and
BE IT FURTHER RESOLVED that Ms. Bernichon must receive three (3) annual APPR composite ratings of Effective or Highly Effective in at least three (3) of the four (4) years preceding her tenure date and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure; and BE IT FURTHER RESOLVED that the annual salary of this appointment is to be paid at Step 2F (\$66,137) with applicable fringe benefits as per the TTA Contract
3. RESOLVED that the Board of Trustees appoint Brandon Johnson, Jamal Proctor, Matthew Meyer, and George Otardali as Substitute Custodian's as needed for the 2020/2021 school year effective October 14, 2020; at a rate of pay of \$20.67.

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4. RESOLVED that the Board of Trustees does hereby appoint Jillian Cagno as a Mentor under the Extracurricular Advisor (Schedule B) for the 2020/2021 school year.

Finance

5. WHEREAS, the Board of Trustees of the Tuckahoe Common School District has committed to ensuring a responsible budget for the 2020-2021 school year that ensures adequate and proper instruction and payment of all necessary expenses;
THEREFORE, BE IT RESOLVED that this Board of Trustees herein sets the tax levy for the 2020-2021 school year at \$18,821,496. This levy is \$436,049 less than the original proposed budget of \$19,257,545 for the 2020-2021 school year. This results in a change from the proposed tax levy of 1.63% to -0.67% when compared to the 2019-2020 school year.
6. WHEREAS, the Board of Trustees of the Tuckahoe Common School District has been committed to fiscal responsibility to this community; and,
WHEREAS, based on cost-saving efficiencies, and generally lower than budgeted spending some budgeted funds from 2019-2020 remained;
THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes that the Unassigned Fund Balance be funded to a maximum of \$1,013,900 or 4.57% and the remaining funds be allocated to the Workers Compensation Reserve Fund, Employee Retirement System Reserve Fund, and Unemployment Reserve Fund, as approved by the Board on June 8, 2020.
THEREFORE, BE IT FURTHER RESOLVED that the Board of Trustees authorizes an increase to the Teachers Retirement System Reserve Fund in the amount of \$116,324, appropriation of \$600,000 to the new Capital Reserve Fund approved by the voters on June 9, 2020, and \$10,000 to replenish the Employee Benefits Accrued Liability Reserve for sick pay retirement benefits.
7. RESOLVED that the Board of Trustees approve South Shore Tree, Inc, to provide tree removal services to the Tuckahoe Common School District, at an estimated cost of \$2,050.
8. RESOLVED that the Board of Trustees approve payment to Jessica Ovanessian for additional technology work, approved by the Administration, and performed outside the school day at her per diem rate.
9. RESOLVED, that the Board of Trustees approve the agreement with the Southampton UFSD for reimbursement of the cost to Tuckahoe Common School District for special education services provided to a resident student in the 2019/2020 school year.
10. RESOLVED that the Board of Trustees accept a donation from Amazon Inc. for 103 Humble Crew Table and two Chair sets with a monetary value of \$3,655.47.

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11. RESOLVED that the Board of Trustees approve Theralympic Speech to provide speech services to the Tuckahoe Common School District for the 2020/2021 school year, as per the contractual agreement.
12. RESOLVED that the Board of Trustees approve the Student Internship Agreement between Suffolk County Community College and the Tuckahoe Common School District for nursing/practical nursing internship July 1, 2020 – August 31, 2030, at no cost to the District.
13. RESOLVED that the Board of Trustees approve All Service Electric Inc., to provide power wiring to air conditioner units at the proposed cost of \$54,985.12 and power wiring for the Cassone Container at the proposed cost of \$11,105.44; based on the Eastern Suffolk BOCES bid
14. Resolved that the Board of Trustees approve the five (5) year agreement with the State of New York for the Shinnecock Reservation students to attend the Tuckahoe Common School District and authorize the Board Chairman to sign the agreement.

Administrative

15. WHEREAS the Tuckahoe Common School District intends to participate in the County of Suffolk School Bus Stop Arm Enforcement Program (hereinafter the “Program”).
WHEREAS the Program is authorized under New York State Vehicle and Traffic Law §1174-a;
WHEREAS pursuant to NYS VTL §1174-a, in order to participate in the Program, the School District must enter into an agreement with the County.
WHEREAS the Tuckahoe Common School District intends to execute the School Bus Stop Arm Enforcement Program Opt- In Agreement, attached hereto as Exhibit 1, and enter into the Program.
RESOLVED, the Tuckahoe Common School District hereby acknowledges and approves the Suffolk County School Bus Stop Arm Enforcement Program Opt-in Agreement made between Suffolk County, Tuckahoe Common School District, Bus Patrol America LLC, and Montauk Bus Co., and agrees to be bound by its terms.

CSE Recommendations

16. RESOLVED that the Board of Trustees approve the following recommendations of the Committee on Special Education from the meetings held on August 19, 2020, August 21,2020, September 17, 2020, September 25, 2020, and October 2, 2020 for the following students.

#120480206

#120480464

#120480550

#120480579

#120480607

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XV. Convene Meeting of the Audit Committee

At 8:17 p.m. Timothy M. Gilmartin convened a meeting of the Audit Committee, seconded by Robert E. Grisnik, and unanimously carried.

- Cullen & Danowski LLP, External Auditors – Presentation of the Audited Financial Statements for the 2019/2020 School Year.

17. RESOLVED that the Board of Trustees accept the Audited Financial Statements as presented for the school year 2019/2020.

Approve: Motion made by Timothy M. Gilmartin seconded by Robert E. Grisnik

XVI. Executive Session

At 8:56 p.m., Timothy M. Gilmartin made a motion to adjourn the Audit Committee meeting and convene Executive Session to discuss Personnel matters, seconded by Robert E. Grisnik, and unanimously carried.

At 9:04 p.m. the Board came out of Executive Session.

At 9:05 p.m., Timothy M. Gilmartin made a motion to adjourn the meeting, seconded by Robert E. Grisnik, and unanimously carried.

Signed: Lauri Lenahan

Lauri Lenahan, District Clerk