

**Tuckahoe Common School District
Minutes – Regular Board Meeting
November 13, 2018**

Dr. Daniel Crough, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 7:30 p.m.

The following Board members and District officials were present:

Dr. Daniel Crough, Chairman
Robert E. Grisnik, Vice-Chairman
Sean Hattrick, Trustee

Leonard Skuggevik, Superintendent
Arlette Sicari, Principal
Linda Springer, District Clerk
Carl Fraser, Interim School Business Official
Doreen Buckley, Director of P.P.S.

The following individuals were also present:

Mitch Sobczyk	Mary-Alice Halsey	Daniel Berry	Rita Berry
Karen Lucas	Justine Charos	Jennifer Finocchiaro	Chrissy Collins

I. Pledge of Allegiance

II. Approval of Minutes

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on October 9, 2018 and the Board Work Session on October 22, 2018.

Approve: Motion made by Robert E. Grisnik, seconded by Sean Hattrick, and unanimously carried.

III. Correspondence - None

IV. Superintendent's Report

1. Enrollment Update:
PK-19, K-26, Grade 1-32, Grade 2-23, Grade 3-20, Grade 4-25, Grade 5-34, Grade 6-31, Grade 7-31, Grade 8-23 = 264
Southampton H.S.-141, Hampton Bays Elementary/Middle-1, Raynor Country Day School – 10, Our Lady of the Hamptons-21, Southampton Elementary/Intermediate Schools – 5, Chaminade-1, BOCES-1, WHBLC-8, Alternatives-2, Sequoya-1, Montessori-1, County (pending services)-2, St. John's Baptist-1, County Services-1 = 196
Total Enrollment: 460 students
2. Jennifer Finocchiaro, on behalf of the Pre-K, Grade 3 and Grade 8 Technology classes, presented

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the Board of Trustees with gifts in appreciation of NYS Board Recognition Week.

3. Mr. Skuggevik updated the Board on his recent attendance at the New York State School Boards Association Convention from October 25 through October 27, 2018.
4. Mr. Skuggevik informed the Board that the New York State Education Department is conducting an annual review of the Child Nutrition Program.

V. Principal's Report

1. Mrs. Sicari updated the Board on the upcoming school events.

VI. Business Official's Report

1. Mitch Sobczyk reviewed the work that has been completed to date.
2. Mr. Fraser reviewed the Residency Report.
3. Mr. Fraser reviewed the Corrective Action Plan related to the June 30, 2018 financial statement Current Year Comments.

VII. New Business - None

VIII. Old Business

1. Mr. Skuggevik updated the Board on the Wall of Honor. The committee has met and will move forward with honoring two students from the 1st quarter. The students will be invited to the December 10th Board of Trustees meeting.
2. Mr. Skuggevik informed the Board that dates were being set for the upcoming swim program.

IX. Policy

First Reading of the following policies:

- Policy 110 – Sexual Harassment
- Policy 110-R – Sexual Harassment Regulation
- Policy 110-E – Sexual Harassment Exhibit

Second Reading and adoption of the following policy:

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Policy 6240 – Investments

X. P.T.O. Report

Karen Lucas updated the Board on the upcoming P.T.O. events

XI. Tuckahoe Educational Foundation Report

Mary-Alice Halsey thanked Mitch Sobczyk and his staff, along with all participants in the October 13, 2018 10K/5K Run/Walk.

XII. Public Commentary

Discussion took place regarding a alumni dinner/reunion.

XIII. Resolutions

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik and unanimously carried;
BE IT RESOLVED THAT: The Board of Trustees hereby approve the following resolutions numbered 1 through 10 and 12 through 18.

Finance

1. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District Corrective Action Plan as related to the June 30, 2018 financial statement Current Year Comments as presented by the auditing firm of Cullen and Danowski, LLP to the Tuckahoe Common School District at their October 9, 2018 meeting.
2. RESOLVED, that the Board of Trustees approve the Third Party Custody Agreement among BNB Bank, Tuckahoe Common School District and Manufacturers and Traders Trust Company to utilize irrevocable Letters of Credit issued by the Federal Home Loans Bank of New York for the benefit of the Tuckahoe Common School District, at a margin of 100%, as Eligible Collateral.
3. WHEREAS, on or about January 2018, the Tuckahoe Common School District discovered that the gym ceiling is falling and has large holes;

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WHEREAS, such condition requires immediate action to repair such condition including the removal of wood and steel supports for the athletic equipment mounted to the gym ceiling, removal of climbing panels from north and west gym walls, installation of new ceiling panels over existing ceiling finish, temporary removal and replacement of HVAC registers in order to preserve the integrity of the building and the health, safety and welfare of the students and staff.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Tuckahoe Common School District hereby declares the above-described condition in the Gym to be an emergency; and BE IT FURTHER RESOLVED that the Board of Trustees authorizes the remediation of the above described condition in the School District as an ordinary contingent expense of the Board and authorizes the Board President or his designee to take the necessary legal steps to correct said condition.

4. RESOLVED, that the Board of Trustees approve the New York Schools Insurance Reciprocal (NYSIR) Property Valuation Program, managed by CBIZ Valuation Group, LLC (CBIZ), to assist the district with establishing supportable property values to address both insurance and GASB-34 property cost accounting requirements at no cost to the district.
5. WHEREAS, the Board of Trustees of the Tuckahoe Common School District adopted a Policy to Dispose of Surplus items, and;
WHEREAS, the Board of Trustees has designated the School Business Official as the person responsible to properly dispose of said obsolete items,
THEREFORE, BE IT RESOLVED, that the inventory list of obsolete items submitted by the Technology Department and reviewed by the Board of Trustees be declared obsolete and disposed of at the discretion of the School Business Official.
6. RESOLVED that the Board of Trustees approve the extra classroom activity request of Grades 6, 7 and 8 to participate in a Wreath Sale Fundraiser from November 1, 2018 through December 5, 2018 to raise funds for the annual Washington D.C. trip.
7. RESOLVED that the Board of Trustees approve the extra classroom activity request of Grade 7 to participate in a School Spirit Sale Fundraiser from November 1, 2018 through December 5, 2018 to raise funds for the annual Washington D.C. trip.
8. RESOLVED that the Board of Trustees approve the extra classroom activity request of Grades 6, 7 and 8 to participate in a Sweepstakes activity, with donated raffle prizes, from January 2, 2019 through February 18, 2019 to raise funds for the annual Washington D.C. trip.
9. RESOLVED that the Board of Trustees approve the extra classroom activity request of Grades 6, 7 and 8 to participate in a Yankee Candle Fundraiser from January 4, 2019 through February 8, 2019 to raise funds for the annual Washington D.C. trip.
10. RESOLVED that the Board of Trustees approve the extra classroom activity request of Grades 6, 7 and 8 to participate in a Holey Moses Cheesecake Fundraiser from November 1, 2018 through December 20, 2018 to raise funds for the annual Washington D.C. trip.

Appointment

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11. RESOLVED that the Board of Trustees appoint Dr. Sharyn Lawall as an alternate Chairperson for the Committees on Special Education and Pre School Special Education, and the Section 504 Committee on an as needed basis only, effective November 14, 2018 through June 30, 2019.

TABLED

12. RESOLVED that the Board of Trustees appoint Allison Liebnitzky and Michael Burrell Sr. as Substitute Teachers as needed for the 2018/2019 school year effective November 14, 2018 through June 30, 2019; at a rate of pay of \$125 per diem, with an increase to \$135 per diem after 20 full days of service to the district.

Field Trip

13. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Southampton Historical Museum to learn about communities past and present, December 14, 2018 9:45 a.m. to 12:30 p.m. at an approximate cost to the district of \$319.96.
14. RESOLVED that the Board of Trustees approve the field trip request of the National Junior Honor Society to visit The Hamptons Center for Rehabilitation and private homes of Southampton Senior Citizens for holiday caroling on December 21, 2018, from 9:30 a.m. to 12:30 p.m., at an approximate cost to the district of \$319.96.
15. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Long Island Science Center for a STEM lesson on March 21, 2019, 8:30 a.m. to 11:30 a.m. at an approximate cost to the district of \$619.96.
16. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Westhampton Performing Arts Center for a presentation of *Rosie Revere Engineer*, May 13, 2019 from 11:45 a.m. to 2:30 p.m. at an approximate cost to the district of \$619.96.

Policy

17. RESOLVED that the Board of Trustees approve the following policy.
- Policy 6240 – Investments

CSE Recommendations

18. RESOLVED that the Board of Trustees approve the following recommendations of the Committees on Special Education and Pre School Special Education from the meetings held on October 10, 2018, October 15, 2018, October 17, 2018, October 18, 2018, October 22, 2018, October 23, 2018, October 24, 2018, October 31, 2018 and November 5, 2018.

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#120480352	#120480324	#120480402	#101810000	#101550002
#120480458	#120480405	#110530002	#092750000	#103490000

XIV. Audit Committee Meeting

At 8:21 p.m., Daniel Crough adjourned the Regular Meeting and convened a meeting of the Audit Committee, seconded by Robert E. Grisnik and unanimously approved.

- Claims Auditor Reports – January 1, 2018 to June 30, 2018
July 1, 2018 to September 30, 2018
19. RESOLVED that the Board of Trustees accept the Claims Auditor Reports for the periods January 1, 2018 to June 30, 2018 and July 1, 2018 to September 30, 2018.

Approve: Motion made by Daniel Crough, seconded by Robert E. Grisnik, and unanimously carried.

XV. Adjourn Meeting

At 8:30 p.m., the Daniel Crough made a motion to adjourn the Audit Committee Meeting and the Regular Meeting and enter into Executive Session to discuss contractual matters, seconded by Robert E. Grisnik and unanimously carried.

At 9:12 p.m., the Board came out of Executive Session and passed the following resolutions.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik and unanimously carried;
BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 11, and 20 through 21.

11. RESOLVED that the Board of Trustees appoint Dr. Sharyn Lawall as an alternate Chairperson for the Committees on Special Education and Pre School Special Education, and the Section 504 Committee on an as needed basis only, effective November 14, 2018 through June 30, 2019.
20. RESOLVED that the Board of Trustees approve the appointment of Tara Smith as a Leave Replacement Teacher Assistant effective November 14, 2018 until no longer needed; rate of pay to be at Step 1(\$31,341) prorated for school year 2018/2019 and the district to provide health and dental insurance coverage as per the TTA Contract.
21. RESOLVED that the Board of Trustees approve the agreement between Tuckahoe Common School District and Family Service League, Inc. to provide an onsite school based mental health SBMHC clinic providing high quality comprehensive primary and preventative physical and mental health services as approved by the New York State of Mental Health to all students enrolled in SBMHC for which consent from the parent or legal guardian for such enrollment has been provided, or that are

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eighteen (18) years of age. The term of this agreement shall be from November 14, 2018 through June 30, 2019, at no cost to the district.

At 9:14 p.m., Robert E. Grisnik made a motion to adjourn the meeting, seconded by Sean Hattrick, and unanimously carried.

Signed:

Linda Springer, District Clerk