

**TUCKAHOE COMMON SCHOOL DISTRICT  
Minutes - REORGANIZATIONAL MEETING  
JULY 1, 2024**

**I. Call to Order**

The Tuckahoe School Board of Trustees held their Reorganizational Meeting on July 1, 2024. Sean Hattrick, Chairman called the meeting to order at 6:30 p.m.

The following Board Members and District Officials were present:

Sean Hattrick, Chairman  
Timothy M. Gilmartin, Vice Chairman  
Robert E. Grisnik, Trustee

Leonard Skuggevik, Superintendent/Principal  
Doreen Buckley, Assistant Superintendent  
Lauri Lenahan, District Clerk  
Marie Sellers, District Treasurer

Members of the Public:

Elizabeth Rodrigues	Kelly McClinchy	Nicole Hadix
Robert Essay	Daniel Berry	Jeff Hanhausen

**II. Pledge of Allegiance**

**III. Re-Organization Procedures**

1. Oath of Office to newly elected Trustee  
Lauri Lenahan, District Clerk administered the Oath of Office to Sean Hattrick.
2. Elect Chairperson – Oath of Office  
Sean Hattrick nominated Timothy M. Gilmartin for Chairman, seconded by Robert E. Grisnik, and unanimously carried.
3. Elect Vice Chairperson – Oath of Office  
Sean Hattrick nominated Robert E. Grisnik for Vice-Chairman, seconded by Timothy M. Gilmartin, and unanimously carried

The District Clerk administered the Oath of Office to the Chairman and the Vice-Chairman of the Board of Trustees.

4. RESOLVED that the Board of Trustees approve the appointment of the following officials of the District for the 2024/2025 school year:

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- A. Leonard Skuggevik, Superintendent of Schools
- B. Lauri Lenahan, District Clerk
- C. Marie Sellers, District Treasurer
- D. Marie Sellers, Central Treasurer
- E. Doreen Buckley, Chairperson of the Tuckahoe Committee on Special Education, Chairperson of the Committee on Preschool Special Education and Chairperson of the Section 504 Committee.

Motion made by Timothy Gilmartin, seconded by Robert Grisnik, and unanimously carried.

- 5. Oath of Office – Superintendent of Schools  
The District Clerk administered the Oath of Office to the Superintendent of Schools.
- 6. Oath of Office – District Clerk, District Treasurer, and Central Treasurer  
Sean Hattrick, Chairman of the Board of Trustees administered the Oath of Office to the District Clerk, District Treasurer, and Central Treasurer.

**IV. Approval of Minutes**

RESOLVED that the Board of Trustees approve the minutes of the Regular Board Meeting on June 10, 2024, and Board Work Session on June 24, 2024.

Approve: Motion made by Timothy Gilmartin, seconded by Robert Grisnik and unanimously carried.

**V. Correspondence**

- 1. Correspondence received from the Office of the County Executive Edward Romaine congratulating Sean Hattrick on his re-election to the Tuckahoe School District Board.

**VI. Old Business**

- 1. SCOPE Annual Dinner Meeting, Tuesday, August 13, 2024, 5:00 PM.

**VII. New Business – None**

**VIII. Public Commentary**

Jeff Hanhausen inquired how one would contact a Board member, Mr. Gilmartin responded that an email or phone call should be sent to the Superintendent's office regarding any questions for Board members. Rob Essay thanked Administration for a good school year.

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**IX. Resolutions (For Approval)**

Approve: Motion made by Timothy Gilmartin, seconded by Robert Grisnik, and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approve the following resolutions numbered 1 through 126 and 128 through 136.

**Personnel**

1. RESOLVED that the Board of Trustees accept with regret the resignation of Michelle Morgenegg-Smith from the position of Account Clerk effective July 9, 2024.

2. RESOLVED that the Board of Trustees approve the following as Substitute Teachers as needed for the 2024/2025 school year effective September 1, 2024, through June 30, 2025; at a rate of pay of \$185 per diem:

Linda Cennamo	Kaitlin Cooper	Nancy Lee Daniels	Francine Connors
Jill Raynor	Margaret Burke	Barbara Gaias	Jeanine Schneider
Karen Rodriguez	Lorraine Hayden	Melissa Lube	Catherine O'Connor
Danielle Sandolo	Suzanne Henning	Margaret Hattrick	Taytem Thomas
Rachel Copt	Erin Albanese	Lori Barnaby	Cholena Smith Boyd
James Fensterer	Daniel Smith	Andrew Hempel	Steven Tringali
Rosemarie Barone	Samantha Wright	Katherine Rockefeller	Patricia Marder

3. RESOLVED that the Board of Trustees approve the following to the position of Permanent Substitute for the 2024/2025 school year effective September 1, 2024, through June 30, 2025; at a rate of pay of \$185 per diem.

Kaitlin Cooper                      Cholena Smith Boyd                      Rachel Copt

4. RESOLVED that the Board Chairman is authorized to execute an amendment to the Agreement dated August 31, 2020, providing for the terms and conditions of the employment of Lauri Lenahan as District Clerk and Confidential Secretary to the Superintendent for the period July 1, 2024, through June 30, 2025.
5. RESOLVED that the Board Chairman is authorized to execute an amendment to the Agreement dated August 1, 2022, providing for the terms and conditions of the employment of Marie Sellers as District Treasurer for the period July 1, 2024, through June 30, 2025.
6. RESOLVED that the Board Chairman is authorized to execute an amendment to the Agreement dated April 24, 2023, providing for the terms and conditions of the employment of Brian Paddleford as Assistant Plant Facilities Administrator for the period July 1, 2024, through June 30, 2025.

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7. RESOLVED that the Board Chairman is authorized to execute an amendment to the Agreement dated June 24, 2024, providing for the terms and conditions of the employment of Elaine Antonucci as Account Clerk for the period July 1, 2024, through June 30, 2025.
8. RESOLVED that the Board Chairman is authorized to execute an amendment to the Agreement dated July 10, 2017, providing for the terms and conditions of the employment of Matthew Doris as Food Service Director for the period July 1, 2024, through June 30, 2025.
9. RESOLVED that the Board Chairman is authorized to execute an amendment to the Agreement dated April 13, 2024, providing for the terms and conditions of the employment of Richard Licata as Guard for the period of July 1, 2024, through June 30, 2025.

**Finance**

10. RESOLVED that the School District Treasurer be authorized to make investment deposits for the Tuckahoe Common School District for the school year 2024/2025 in accordance with Board Policy 6240.
11. RESOLVED that the Board of Trustees approve NYCLASS, M&T Bank, and Dime Community Bank to be designated as the official depositories for school district funds for the 2024/2025 school year in accordance with Board Policy 6240.
12. RESOLVED that the Board of Trustees hereby approve a Public School System Employee Blanket Bond in the amount of \$1,000,000 to cover all personnel in the Tuckahoe Common School District who handle school funds of all types be written by the Northern Insuring Agency for the period beginning July 1, 2024, and ending July 1, 2025, at an estimated cost of \$2,213.00.
13. RESOLVED that the Board of Trustees delegates authority to the School Business Official and District Clerk to publish and open bids and report tabulations to the Board of Trustees.
14. RESOLVED that the petty cash fund for the office be \$100 and the District Treasurer will be the custodian of such funds as in accordance with Board of Trustee Policy 6670.
15. RESOLVED that the Board of Trustees approve a starting cash fund of \$50.00 for the School Lunch Fund and the District Treasurer will be the custodian of such funds.
16. RESOLVED that the Board of Trustees approve Dime Community Bank to be the designated official bank for the school credit card for the 2024/2025 school year as in accordance with Board Policy 8334; the following school staff is authorized to sign out and utilize the school credit card: Superintendent, School Business Official, District Treasurer

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and Deputy District Treasurer.

17. RESOLVED that the Board of Trustees approve M&T Bank , National Association and The Bank of New York Mellon to be designated as an official depository for Tuckahoe Common School District collateralized municipal deposits in accordance with Board Policy 6240 for school year 2024/2025; and  
BE IT FURTHER RESOLVED that the Board of Trustees approve the resolution with M&T Bank, National Association and The Bank of New York Mellon authorizing District Treasurer as the designee for online access and communication for school year 2024/2025 as in accordance with Board Policy 6410.
18. RESOLVED that the Board of Trustees approve the following school staff to sign out and utilize the school gas credit card on an as needed basis: Superintendent, School Business Official, Assistant Plant Facilities Administrator, Custodial Staff, and District Treasurer as in accordance with Board Policy 8334.
19. RESOLVED that the Board of Trustees approve the resolution with Dime Community Bank and M&T Bank for the authorized signers for the 2024/2025 school year: District Treasurer; School Business Official, Robert E. Grisnik-Trustee; Sean Hattrick-Trustee, and Timothy M. Gilmartin-Trustee from July 1, 2024, through June 30, 2025, as in accordance with Board Policy 6410.
20. RESOLVED that the Board of Trustees of the Tuckahoe Common School District adopts the provisions of §18 of the Public Officer's Law so as to provide under its terms, the indemnifications permitted to be afforded members of the Board of Trustees, as well as District Officers and Employees.
21. RESOLVED that the Board of Trustees authorize the publishing of the Annual Financial Reports as required by Section 1721 of the N.Y.S. Education Law.
22. RESOLVED that the Board of Trustees approve the Superintendent/Principal, the Business Official, the District Treasurer, the District Clerk, and the Assistant Superintendent to attend local meetings/workshops sponsored by Rural Schools Association (RSA), Suffolk County School Superintendents Association (SCSSA), New York State Department of Education (NYSED), New York State School Boards Association (NYSSBA), New York State Council of School Superintendents (NYCOSS), Finance Manager/Nvision, ASBO New York, Eastern Suffolk BOCES, School Business Official Workshops, New York State Association of Municipal Purchasing Officials, and Suffolk ASBO Workshops for the 2024/2025 school year, for all reasonable and necessary costs, including registration fees, travel expenses, and meal reimbursements at an estimated cost of \$1,000 per workshop.

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23. RESOLVED that the Board of Trustees approve a district mileage reimbursement at the prevailing IRS rate per mile during the 2024/2025 school year for use of private cars on official school business.
24. RESOLVED that the Board of Trustees approve agreement between Christian Pena and the Tuckahoe Common School District for the provision of technological support and maintenance services during the 2024-2025 school year for the sum of \$12,004.72 per month, not to exceed \$144,056.64 per year, in accordance with the terms and conditions of the contractual agreement; and BE IT FURTHER RESOLVED, that the Board of Trustees hereby authorizes the Board Chairperson to execute such agreement with Christian Pena on behalf of the Board of Trustees.
25. RESOLVED that the Board of Trustees designate authority to the Superintendent of Schools to approve attendance at all conferences for Tuckahoe Common School District staff through My Learning Plan/Frontline Education.
26. RESOLVED that the Board of Trustees approve the Luss Group to provide a Mass Mutual Life insurance policy for Superintendent of Schools Leonard Skuggevik, as per the contractual agreement effective September 1, 2017, and for the term of employment of the Superintendent of Schools, Leonard Skuggevik as per the invoiced premium.
27. RESOLVED that the Board of Trustees approve payment to Eastern Suffolk BOCES for contract related services for the 2024/2025 school year.
28. RESOLVED that the Board of Trustees approve membership in the following educational organizations for the 2024/2025 school year with estimated annual cost:
- American Psychological Association (School Psychologist \$500)
  - American Speech Language Hearing Association (ASHA) (School Speech-Language Pathologist \$300)
  - ASBO New York (ASBONY) (School Business Official and District Treasurer \$1250)
  - Asset NY (Technology Teacher \$150)
  - Association for Supervision and Curriculum Development (ASCD \$125)
  - Association for Middle Level Education (AMLE \$150)
  - Education Week (Superintendent and Business Official \$750)
  - Hampton Music Educators Assoc. (Music Teacher \$350)
  - Long Island Association of Special Education Administrators (Director of P.P.S. \$200)
  - MENC and State Music Educators Association (Music Teacher \$150)
  - National Association of Elementary School Principals (NAESP) (Principal \$250)
  - National Junior Honor Society (\$500) and Student Council (\$150) (NASSP)
  - National Junior Honor Art Society (\$500)
  - National Association of School Nurses (School Nurse \$150)

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National Council for the Social Studies (Social Studies Teacher \$150)  
National Council of Teachers of English (NCTE \$50)  
National Association of Student Councils (\$125)  
National Middle School Association (NMSA) (Superintendent \$125)  
New York State Association of World Language Teachers (Foreign Language Teacher \$150)  
New York State Association of Foreign Language Teachers (NYSAFLT \$50)  
New York State Association of World Language Administrators (NYSAWLA \$100)  
New York State Council of School Superintendents and AASA (\$3,000)  
New York State Public High Schools Athletic Association, Inc. (NYSPHSAA) (\$2,700)  
New York State School Boards Association (NYSSBA) (\$8,500)  
New York State School Boards Association E-Policy (\$3,000)  
New York State School Music Association (\$1250)  
New York State School Facilities Association (\$135)  
Peconic Teachers Center (\$1,900)  
Sergeant Laboratories Aristotle K-12 License (6,200)  
Special Education Administrators of Suffolk (\$50)  
Suffolk Association of School Business Officials (Suffolk ASBO) (School Business Official \$600)  
Suffolk County Music Educators Association (SCMEA) (Music Teacher \$350)  
Suffolk County Organization for the Promotion of Education (SCOPE) (\$1,000)  
Suffolk County School Superintendents Association (Superintendent \$575)  
Long Island School Nutrition Directors Association Cooperative Bid Committee (Food Service Director \$800)  
New York State School Nutrition Association (Food Service Director \$200)  
Rural Schools Association of New York (Superintendent \$860)  
New York Library Association (Librarian \$50)  
New York State Association of Municipal Purchasing Officials (School Business Official \$300)

29. RESOLVED that the Board of Trustees approve payment to the following lowest responsible vendors for services rendered as needed and as described for the 2024/2025 school year as per the RFQ, RFP, state, local and/or Eastern Suffolk BOCES.

ABT Design and Fire Protection – Inspection of the Ansul System in kitchen as per RFQ.  
Airex Filter Group  
All Service Electric  
Awards and Gifts Inc.  
Baltray Enterprises Inc. dba Bancker Electric  
BELFOR – general carpentry services.  
Bergo  
Byrne & Son irrigation Inc.  
Chief Equipment – John Deere tractor and equipment repairs/service.

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Clear River Environmental Service Corp.  
Commercial Instrumentation SVC Refrigeration repairs  
Costco  
County Energy Controls – pneumatics control services.  
Crown Awards – maintenance of awards  
Dom’s Lawnmaker dba Dom’s Tree Service Inc.  
Doorworks  
Dynasty Elevator Corp. – elevator maintenance, repairs and testing as per contract.  
East End Backflow Services – RPZ valve inspection and repairs.  
East End Glass  
Emergency asbestos response/containment.  
Energy Mechanical Inc.  
Environmental Services Cesspool Pumping  
Fowler’s Garden Center – mulch, ice melt, & fertilizer purchasing.  
G M Data Communications  
G & M Dege Inc. – inspect oil tank monitoring system as per RFQ/contract.  
Hamptons Fuel  
Hampton Glass & Mirror – emergency glass repairs  
Hartford Steam Boiler – boiler inspections.  
H O Penn Machinery  
Home Depot Credit Services – maintenance supplies  
HD Supply  
I Janvey & Sons  
Intralogic Services – video surveillance installation & equipment.  
Island Industrial Boiler Repair  
J.C Broderick & Associates – air quality testing, AHERA inspections.  
John Perry Excavating – emergency excavation services.  
L.E.B. Electric, Ltd. – electrical.  
Laser Industries  
Liberty Iron Works – welding services.  
Long Island Cauliflower Assn. – ice melt & fertilizer purchasing.  
Maggio Environmental  
Marjam – maintenance supplies  
Metropolitan Construction Services Inc.  
Milburn Flooring Mills – flooring supplies  
Milcon Construction Corporation – roof services.  
Mor Electrical Equipment – electrical supplies.  
Natural Design Co. – vinyl graphics and embroidery.  
Northeast Fire Shield for curtain fireproofing.  
North Sea Well Drilling – underground water pipe repairs.  
Nugent and Potter – maintenance supplies  
Ocean Janitorial



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One Source Tool – equipment rental  
Otis Ford Repairs  
Park Line Asphalt  
Peconic Fire Equipment – fire extinguisher inspections & repairs/replacements.  
Preferred Construction Inc.  
P & M Door – door repairs.  
R. Essay Plumbing and Heating Inc.  
Rapid Recovery Towing  
RENU Contracting  
Revco – electrical supplies  
RFC Fencing – fence repairs and maintenance.  
Riverhead Building Supply – construction materials.  
Roof Services of New York  
School Specialty  
Sherman Williams – paint supplies  
Shinnecock Hardware – small tools, parts, hardware purchasing.  
Siemen’s Industry  
Soundview HVAC – heating and air conditioning.  
South Fork Asphalt  
South Fork Septic Service – emergency septic tank repairs/pump outs.  
South Shore Tree – arbor care.  
Statewide Roofing  
STK Ductworks AKA Safety Clean – duct cleaning & maintenance/repairs.  
Storms Motors – vehicle repairs, inspection and maintenance.  
Suffolk County Department of Health – Pollution Control  
Suffolk Lock & Security  
Superior Overhead Garage Door  
Thermo-Tech – air conditioning/HVAC repairs, oiled fired boiler/HWH clean/maintain.  
T-Mobile  
Ultimate Pest Control  
VIP 99 Inc. window glazing  
WB Mason  
Westar Construction  
Young Equipment

30. RESOLVED that the Board of Trustees approve CCI Voice to provide phone services to the Tuckahoe Common School District for the school year 2024/2025 as per the maintenance agreement.
31. RESOLVED that the Board of Trustees approve Stop and Shop as a vendor for the 2024/2025 school year.

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32. RESOLVED that the Board of Trustees approve Costco as a vendor for the 2024/2025 school year.
33. RESOLVED that the Board of Trustees approve Amazon Capital Services as a vendor for the 2024/2025 school year.
34. RESOLVED that the Board of Trustees approve Johnson Controls/SimplexGrinnell to provide Fire Alarm Panel Services to the Tuckahoe Common School District for the school year 2024/2025, at an approximate annual cost of \$13,500.
35. RESOLVED that the Board of Trustees approve Briscoe Protective to provide Central Station Monitoring to the Tuckahoe Common School District for the school year 2024/2025, at the following estimated costs, monitoring \$1,160.80, per service call \$250.
36. RESOLVED that the Board of Trustees approve Vestis to provide uniforms for custodial and cafeteria unit workers to the Tuckahoe Common School District for the school year 2024/2025.
37. RESOLVED that the Board of Trustees approve CBIZ Valuation Group, LLC to provide Capital Asset Reporting and Property Insurance Updating Services for the 2024-25 school year. This includes Electronic annual update services.
38. RESOLVED that the Board of Trustees approve Safelite Group, Inc. for all auto glass repairs and replacements for the 2004 Ford Freestar during the 2024/2025 school year.
39. RESOLVED that the Board of Trustees approve payment to NYSIR to provide business risk insurance to the Tuckahoe Common School District for the school year 2024/2025 at an estimated cost of \$98,000.
40. RESOLVED that the Board of Trustees approve payment to AristotleK12 for technology licensing during the 2024/2025 school year to include updates, phone and hardware support, and warranty.
41. RESOLVED that the Board of Trustees approve payment to MIND Education for ST Math licensing for the 2024/2025 school year.
42. RESOLVED that the Board of Trustees approve Finance Manager Software Licensing and Maintenance agreement for the 2024/2025 school year for an estimated annual fee of \$7,200.

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43. RESOLVED that the Board of Trustees approve Ed Joyce to provide inspection services for microscopes used by the Science Department as needed for school year 2024/2025 at an approximate annual cost of \$2,500.
44. RESOLVED that the Board of Trustees approve the contract between Teachers College Reading and Writing Project at Columbia University and the Tuckahoe Common School District for professional development services rendered by Teachers College to the district for the 2024/2025 school year at an approximate cost of \$40,000.
45. RESOLVED that the Board of Trustees designate Pupil Benefits Plan to provide student accident insurance for the district for the 2024/2025 school year at the cost of \$17.16 per student, with a decrease in rate from previous year.
46. RESOLVED that the Board of Trustees approve Treering Corporation for publication of the Tuckahoe CSD yearbook for the 2024/2025 school year.
47. RESOLVED that the Board of Trustees approve Quadient Leasing for all services and supplies related to postage meter machine for the 2024/2025 school year.
48. RESOLVED that the Board of Trustees approve Hopkins Audiometer Calibration for services rendered for the 2024/2025 school year.
49. RESOLVED that the Board of Trustees approve Ellen Carroll, Primary Care Pediatric Nurse Practitioner and Primary Care Mental Health Specialist, to provide school physicals and health care services at an estimated cost of \$3,500 for the 2024/2025 school year.
50. RESOLVED that the Board of Trustees approve the Southampton UFSD to provide health services to the Tuckahoe Common School District for the 2024/2025 school year as per the provided contract.
51. RESOLVED that the Board of Trustees approve the 2024/2025 Special Education Services Contract Agreement between Tuckahoe Common School District and Center Moriches UFSD for Tuckahoe CSD students in attendance and authorize the Board Chairman to sign the agreement.
52. RESOLVED that the Board of Trustees approve the 2024/2025 Special Education Services Contract Agreement between Tuckahoe Common School District and Southampton UFSD for Tuckahoe CSD students in attendance and authorize the Board Chairman to sign the agreement.

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53. RESOLVED that the Board of Trustees approve the 2024/2025 Special Education Services Contract Agreement between Southampton UFSD and Tuckahoe Common School District for Southampton UFSD students in attendance and authorize the Board Chairman to execute and sign the agreement.
54. RESOLVED that the Board of Trustees approve the 2024/2025 Special Education Services Contract Agreement between East Quogue Union Free School District and Tuckahoe Common School District for East Quogue students in attendance and authorize the Board Chairman to sign the agreement.
55. RESOLVED that the Board of Trustees hereby authorizes the Extraclassroom Activities Fund Request submitted by the 8<sup>th</sup> Grade Advisors on behalf of the Graduating Class of 2024 to donate all funds available at June 30, 2024 to the Graduating Class of 2025, effective July 1, 2024.
56. RESOLVED that the Board of Trustees hereby authorizes Tuckahoe Common School District to enter into a contract with Anderson Center for Autism for Tuition and Maintenance during the 2024/2025 school year in accordance with the terms and conditions of the agreement; and BE IT FURTHER RESOLVED, that the Board of Trustees hereby authorizes the Board Chairman to execute such Agreement with Anderson Center for Autism.
57. RESOLVED that the Board of Trustees approve the following school districts to provide Health services to the Tuckahoe Common School District for the 2024/2025 school year for students to attend private and parochial schools:
- |                       |                        |                 |
|-----------------------|------------------------|-----------------|
| Southampton UFSD      | Bridgehampton UFSD     | West Islip UFSD |
| South Huntington UFSD | Remsenburg/Speonk UFSD | Nassau BOCES    |
58. RESOLVED that the Board of Trustees approve St. James Tutoring, Inc. to provide home tutoring services for the 2024/2025 school year in accordance with the terms and conditions of the agreement; and BE IT FURTHER RESOLVED, that the Board of Trustees hereby authorizes the Board Chairman to execute such Agreement with St. James Tutoring on behalf of the Board of Trustees.
59. RESOLVED that the Board of Trustees of the Tuckahoe Common School District approve the agreement for the following services with Complete Rehabilitation PT, OT, SLP of the Hamptons, PLLC for the period of July 1, 2024 – June 30, 2025, and authorize the chairman to execute the agreement in accordance with the terms and services outlined therein.
60. RESOLVED that the Board of Trustees approve payment to Kidz Therapy Services for Behavior Intervention and related services for the 2024/2025 school year as per rate sheet and authorize the chairman to execute the agreement in accordance with the terms and services outlined therein.

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61. RESOLVED that the Board of Trustees hereby authorizes Tuckahoe Common School District to enter into a contract with Tiny Transformations NYC for Occupational and Physical Therapy Services during the 2024/2025 school year in accordance with the terms and conditions of the agreement; and BE IT FURTHER RESOLVED that the Board of Trustees hereby authorizes the Board Chairman to execute such Agreement with Tiny Transformations NYC on behalf of the Board of Trustees.
62. RESOLVED that the Board of Trustees of the Tuckahoe Common School District approve the agreement for the following services with Blue Sea Educational Consulting, Inc. for the period of July 1, 2024 – June 30, 2025, and authorize the chairman to execute the agreement in accordance with the terms and services outlined therein.
63. RESOLVED that the Board of Trustees of the Tuckahoe Common School District approve the agreement for the following services with Tamara Sambo, PT, P.C for the period of July 1, 2024 – June 30, 2025, and authorize the chairman to execute the agreement in accordance with the terms and services outlined therein.
64. RESOLVED that the Board of Trustees approve the 2024/2025 Child Abuse Prevention Services (CAPS) membership for programs and services rendered to the Tuckahoe Common School District at an approximate cost of \$250.
65. RESOLVED that the Board of Trustees hereby authorizes Tuckahoe Common School District to enter a contract with RO Health, Inc. for Skilled Nurse Staffing Services during the 2024/2025 school year in accordance with the terms and conditions of the agreement.
66. RESOLVED that the Board of Trustees approve Language Line Services to perform translation services as needed for the 2024/2025 school year.
67. RESOLVED that the Board of Trustees approve reimbursement payment of \$50 per month to Brian Paddleford, Assistant Plant Facilities Administrator, for district use of his personal cellular device of which he is on call 24/7 including when off duty.
68. RESOLVED that the Board of Trustees approve County Pneumatic Controls to provide Temperature Controls in the original building of the Tuckahoe Common School District for the school year 2024/2025 as per the RFQ/contract.
69. RESOLVED that the Board of Trustees approve Siemens Industry to provide technical support onsite and offsite and repair or replacement of Siemens controls for the HVAC system for the school year 2024/2025 as per the RFQ/contract.

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70. RESOLVED that the Board of Trustees approve All Island Propane/Hampton Fuel to provide #2 Heating Oil Delivery as needed at \$0.309 per gallon over rack for the 2024/2025 school year.
71. RESOLVED that the Board of Trustees approve Maggio Carting Service Inc. to provide Refuse Removal Services for the 2024/2025 school year as per the RFQ.
72. RESOLVED that the Board of Trustees approve JP McHale Pest Management to provide annual service for pest control, emergency service as needed and monitor termite stations for the 2024/2025 school year as per the RFQ.
73. RESOLVED that the Board of Trustees approve All Service Electric Corp. to provide electrical services as needed for the 2024/2025 school year as per the RFQ.
74. RESOLVED that the Board of Trustees approve Kevin Harrington Plumbing & Heating to provide plumbing services as needed for the 2024/2025 school year as per the RFQ.
75. RESOLVED that the Board of Trustees approve Frank Perry R.S.B.A., as Claims Auditor and Business Management Consultant for the 2024/2025 school year effective July 1, 2024, in accordance with the Consulting Agreement at an hourly rate of \$120.
76. RESOLVED that the Board of Trustees approve Ingerman Smith L.L.P., as School Attorney and Labor Counsel for the 2024/2025 school year effective July 1, 2024, in accordance with the proposed contract of a cost of \$25,370 for retainer for board and labor counsel services and \$280 per hour for items not included within the provisions of the retainer fee.
77. RESOLVED that the Board of Trustees approve payment to Chaleff & Rogers Architects, PC for architectural services to the Tuckahoe Common School District for the 2024/2025 school year.
78. WHEREAS, a proposal was received from Seneca Consulting Group to perform mandatory IRS 1095B reporting for the Tuckahoe Common School District based on supplied data in the required format; and, WHEREAS, the cost for said service is not to exceed \$2,500 for consulting services as/if needed, THEREFORE, BE IT RESOLVED by this Board, that Tuckahoe CSD contractually authorizes Seneca Consulting Group to perform said services commencing in the school year of 2024/2025.
79. RESOLVED that the Board of Trustees approve the agreement with Positive Behavior Support Consulting and Psychological Resources, P.C., 68 Oakdale Road, Centerport, NY, 11721 for services for Tuckahoe students effective July 1, 2024, through June 30, 2025, as needed.

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80. RESOLVED, that the Board of Trustees approve Donna Heit-Katz to provide school age students consultation services based on their IEP's, Home Program Services as determined by the Committee on Special Education, along with all evaluations and reports for the 2024/2025 school year at the approximate proposed cost of \$150 per hour based on the contractual rate sheet and authorize the Board Chairman to sign the contract when available.
81. RESOLVED that the Board of Trustees approve Family Services League to provide mental health services to the Tuckahoe Common School District for the 2024/2025 school year as per the memorandum of agreement at a cost not to exceed \$5,000.
82. RESOLVED that the Board of Trustees approve the services agreement between the Tuckahoe Common School District and U.S. OMNI for continuation of 403(b)/457(b) administration services for the 2024/2025 school year at an annual amount of \$788.
83. RESOLVED that the Board of Trustees approve payment to teaching personnel, school staff and the school nurse for additional translation work, approved by the Administration, and performed outside the school day at their hourly rate for the 2024/2025 school year
84. RESOLVED that the Board of Trustees approve payment to Aron Security Inc., DBA Arrow Security for armed security guard services for the 2024/2025 school year at an estimated rate cost of \$49.88 per hour, and estimated overtime/weekend rate cost of \$74.82 per hour.
85. WHEREAS, the Tuckahoe Common School District is authorized to contract with individuals for the provision of skilled nurse staffing services; and  
WHEREAS, Health Source Group, Inc. (hereinafter referred to as the "Service Provider"), as the party of the second part, having its principal place of business for purposes of this Agreement at 76 North Broadway Suite 3003, Hicksville, New York 11801, is licensed to provide skilled nurse staffing services; and  
WHEREAS, the Tuckahoe Common School District desires that Service Provider provide skilled nurse staffing services; and  
WHEREAS, Service Provider is capable of and willing to provide the within services to Tuckahoe Common School District;  
NOW THEREFORE, in consideration of the mutual promises and covenants contained in the Agreement, the parties hereto mutually agree as follows:
1. Term Of Agreement: This Agreement shall be in effect for the period July 1, 2024, to June 30, 2025, unless terminated earlier, as set forth herein.
  2. Scope Of Services: Service Provider shall provide Tuckahoe Common School District with skilled nursing staffing services on an as-needed and as-requested basis. Service Provider acknowledges and agrees that it is responsible for ensuring that any service provided pursuant to this Agreement complies with all pertinent provisions of Federal, State, and local statutes, rules, and regulations.

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3. Payment Schedule: In full consideration for the services to be rendered by Service Provider to the Tuckahoe Common School District for the term of this Agreement, Tuckahoe Common School District agrees to pay Service Provider at an estimated cost: R.N. Services- \$65.00 per hour, L.P.N. Services - \$48.50 per hour, C.N.A. Services - \$31.50 per hour, at an annual cost not to exceed \$6,000, R.N. services for an overnight trip shall be billed at the hourly rate, less the standard overnight sleep period of eight (8) hours. In the event the R.N. is instructed by a Tuckahoe Common School District staff member to provide nursing services during the aforesaid eight (8) hour period, Tuckahoe Common School District agrees to pay Service Provider for the time actually worked on a prorated basis.

86. WHEREAS, it is the plan of a number of public-school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2024/2025 school year.

WHEREAS, Tuckahoe Common School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, Tuckahoe Common School District wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the Board of Trustees and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, that Tuckahoe Common School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED that Tuckahoe Common School District's Board of Trustees authorized the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, that Tuckahoe Common School District's Board of Trustees agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED that Tuckahoe Common School District's Board of Trustees agrees (1) to abide by majority decisions of the participating districts on quality standards;

(2) that unless all bids are rejected, it will award contracts according to the recommendations

of the committee; (3) that after award of the contract(s), it will conduct all negotiations with the successful bidder(s).

### **Appointments**

87. RESOLVED that the following be designated as members of the Committee on Special Education for the school year 2024/2025:

- A. Chairperson of CSE
- B. School Psychologist
- C. Teacher of Special Education TBD



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- D. Teacher of General Education TBD
- E. Whenever appropriate, the student with a disability

88. RESOLVED that the following be designated as members of the Committee on Preschool Special Education for the school year 2024/2025:
- A. Parent Member
  - B. Chairperson of CPSE
  - C. Whenever appropriate, the pre-school teacher of the child
89. RESOLVED that the following be designated as members of the LPT (Language Proficiency Team, the purpose of the team is to make recommendations regarding the initial assessment of English Language Learner status for a student with a disability) for the school year 2024/2025:
- A. Director of P.P.S. or designee
  - B. School Psychologist
  - C. Teacher of TESOL TBD
  - D. Student's Parent or Guardian
  - E. Qualified Interpreter or Translator
90. RESOLVED that the Board of Trustees approve the appointment of a representative of the providing testing agency as a standing member of the Tuckahoe Committee on Preschool Special Education for the 2024/2025 school year.
91. RESOLVED that the Board of Trustees approve the appointment of a generic representative of the Department of Social Services of Suffolk County for the Tuckahoe Committee on Preschool Special Education, which would be at the discretion of the County for the 2024/2025 school year.
92. RESOLVED that the Board of Trustees appoint Doreen Buckley as Federal 504 Compliance Officer for the 2024/2025 school year.
93. RESOLVED that the Board of Trustees appoint the Principal as Dignity Act Coordinator for the 2024/2025 school year.
94. RESOLVED that the Board of Trustees appoint the Principal as Faculty Counselor for the purpose of coordinating and consulting financial activities with Club Advisors upon the recommendation of the New York State Comptroller's Office for 2024/2025 school year.
95. RESOLVED that the Board of Trustees appoint Elaine Antonucci as Faculty Auditor for the purpose of reconciling club records to the Central Treasurer's records for the 2024/2025 school year upon the recommendation of the New York State Comptroller's Office.

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96. RESOLVED that the Board of Trustees appoint the School Business Official as Data Privacy Officer for the 2024/2025 school year.
97. RESOLVED that the Board of Trustees appoint all ENL teachers to perform student registration processing and NYSITELL testing as needed effective July 1, 2024, through September 1, 2025; rate of pay hourly rate at per diem rate.
98. RESOLVED that the Board of Trustees appoint Dr. Kelly McClinchy effective July 1, 2024, through June 30, 2025, and Emily Heasley effective July 1, 2024, through June 30, 2025, to serve as an alternate Chairperson for the Committees on Special Education and Pre School Special Education, and the Section 504 Committee on an as needed basis only.
99. RESOLVED that the Board of Trustees appoint all teaching staff to participate as members of the Summer Committee on Pre-School and School-Age Special Education as needed effective July 1, 2024, through September 1, 2025; rate of pay hourly at per diem rate.
100. RESOLVED that the Southampton Press and Newsday be designated as the official newspapers for the district for the school year 2024/2025.
101. RESOLVED that the Board of Trustees approve the appointment of the following Shared Decision Making Team members for the 2024/2025 school year; Superintendent, Principal, Assistant Superintendent, five parents (1 at-large and 1 each from the following groups, Pre-K to Grade 2, Grades 3-5, Grades 6-8, Special Education), six teachers (1 at-large and 1 each from the following groups, Pre-K to Grade 2, Grades 3-5, Grades 6-8, 1 Special Area, 1 Support Services), one CSEA member, one community member, and two student members.
102. RESOLVED that the School Business Official, be appointed as the purchasing agent for the period July 1, 2024, through June 30, 2025, with the Superintendent of Schools as purchasing agent in the absence of the Business Official.
103. RESOLVED that the Board of Trustees appoint Capital Market Advisors, LLC as Financial Consultants for the Tax Anticipation Note for the 2024/2025 school year at an estimated cost of \$5,900.
104. RESOLVED that the Board of Trustees appoint Hawkins, Delafield & Wood, LLP as Counsel for the Tax Anticipation Note for the 2024/2025 school year at an estimated cost of \$5,000.
105. RESOLVED that the Board of Trustees appoint Assistant Plant Facilities Administrator as Asbestos Compliance Officer from July 1, 2024, through June 30, 2025.

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106. RESOLVED that the Board of Trustees appoint the District Clerk as Records Management Officer from July 1, 2024, through June 30, 2025.
107. RESOLVED that the Board of Trustees appoint the School Business Official as Capital Assets Preservation Program designee from July 1, 2024, through June 30, 2025.
108. RESOLVED that the Board of Trustees appoint Metro Therapy to provide school age students occupational, speech and physical therapy and bilingual evaluation services for the 2024/2025 school year at the approximate proposed cost based on the contractual rate sheet and authorize the Board Chairman to sign the contract when available.
109. RESOLVED that the Board of Trustees approve the appointment of Angela Parisi as Chief Information Officer for the school year 2024/2025 at an annual stipend of \$12,000.
110. RESOLVED that the Board of Trustees approve the appointment of Kate Ryan as RTI Coordinator for the school year 2024/2025 in accordance with and dependent upon funding from the American Rescue Plan Act of 2022, at the annual rate of \$3,329.
111. RESOLVED that the Board of Trustees approve the appointment of Colleen McIntyre to perform E-School data management services in accordance with the CSEA Contract for the 2024/2025 school year.
112. RESOLVED that the Board of Trustees approve the appointment of Elizabeth Kearns to perform IEP data management services at an annual stipend of \$3,000 for the 2024/2025 school year.
113. RESOLVED that the Board of Trustees approve the appointment of all teaching personnel, school staff and the school nurse to serve as School Club Advisors for the 2024/2025 school year, rate of pay \$543, for an eight-week cycle, one day per week for forty-five minutes per day.
114. RESOLVED that the Board of Trustees approve the appointment of all teaching personnel, school staff and the school nurse to serve as chaperones, overnight chaperones, detention supervisors, and tutors on an as needed basis for the 2024/2025 school year; rate of pay per the TTA contract.
115. RESOLVED that the Board of Trustees approve the appointment of all teaching personnel, school staff and the school nurse to serve as required teacher assistant for after school clubs on an as needed basis for the 2024/2025 school year, at a per diem rate of \$27.00.

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116. RESOLVED that the Board of Trustees approve the appointment of Elizabeth Rodrigues, Colleen McIntyre, Elizabeth Kearns, Marlo Wilken, all paraprofessional staff, and all Substitute Teaching personnel as Chaperones as needed for the 2024/2025 school year; rate of pay per the TTA contract.
117. RESOLVED that the Board of Trustees does hereby appoint the following Extracurricular Advisors (Schedule B) for the 2024/2025 school year:  
Christopher Bernichon – A/V Coordinator - \$2,716  
Mata McAskill - Outdoor Education Program Director - \$1,358  
Kerry Terry - Outdoor Education Program Director - \$1,358  
Nicole Fischette – Grade 8 Class Advisor - \$2,716  
Kathryn Bernichon – Grade 8 Class Advisor - \$2,716  
Kerry Terry – Grade 7 Class Advisor - \$1,358  
Kimberely Tierney – Grade 7 Class Advisor - \$1, 358  
Christina Collins – Grade 6 Class Advisor - \$1,358  
Mata McAskill – Grade 6 Class Advisor - \$1,358  
Christina Collins - National Junior Honor Society - \$ 1,358  
Barbara Sanders – National Junior Art Honor Society - \$1.358  
Jessica Ovanessian – National Junior Art Honor Society - \$1,358  
Deirdre Greenwald – Student Council - \$1,709  
Kerry Terry – Student Council - \$1,709  
Christina Collins – Community Service Advisor - \$1,358  
Jessica Ovanessian – Yearbook - \$2,038  
Barbara Sanders – Yearbook - \$2,038  
Alison Goldberg– Newspaper - \$2,038  
Christina Collins – Dramatics - \$814.50  
Shyane Jones - Dramatics - \$814.50  
Alison Goldberg – Literary Magazine - \$1,494
118. RESOLVED that the Board of Trustees approve the appointment of Yolanda Smith as School Lunch Monitor for the 2024/2025 school year effective July 1, 2024, through June 30, 2025, at an hourly rate of \$22.60.
119. RESOLVED that the Board of Trustees approve payment to Jessica Ovanessian for additional technology work, approved by the Administration, and performed outside the school day at her hourly rate for the 2024/2025 school year from September 1, 2024, to June 30, 2025.
120. RESOLVED that the Board of Trustees approve payment to Jamie Pajan for additional translation work, approved by the Administration, and performed outside the school day at her hourly rate for the 2024/2025 school year from September 1, 2024, to June 30, 2025.

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121. RESOLVED that the Board of Trustees approve payment to Monica Guillen for additional McKinney-Vento liaison work, approved by the Administration, and performed outside the school day at her hourly rate for the 2024/2025 school year from September 1, 2024, to June 30, 2025.
122. RESOLVED that the Board of Trustees approve the appointment of Michael Cause as School Lunch Monitor for the 2024/2025 school year, effective July 1, 2024, through June 30, 2025, at an hourly rate of \$22.60.
123. RESOLVED that the Board of Trustees approve Matthew Doris to perform Food Service work in preparing meals for the Tuckahoe CSD students during the summer months effective July 1, 2024, through August 9, 2024, at an hourly rate as per 2024/2025 Employee Contract Agreement.
124. RESOLVED that the Board of Trustees approve the appointment of Lauri Lenahan, District Clerk, as Chief Election Official for the Rogers Memorial Library Vote held at the library on Friday, August 2, 2024, from 9:30 a.m. to 7:00 p.m.
125. RESOLVED that the Board of Trustees approve the appointment of Linda Cennamo as Election Official for the Rogers Memorial Library Vote held at the library on Friday, August 2, 2024, from 9:30 a.m. to 7:00 p.m.
126. RESOLVED that the Board of Trustees approve the appointment of the following school monitors for the 2024/2025 school year at an hourly rate of \$21.33: Schuyler Gallagher, Hanna Gryczan, Qurratulain (Anna) Ali, Emilce Cordero, Olivia Larsen.
127. RESOLVED that the Board of Trustees approve the appointment of Nicole Hadix to the full-time position of Monitor to perform duties for the Reading Department and Library for the Tuckahoe Common School District effective July 1, 2024, at an hourly rate of \$25 per hour for the 2024/2025 school year and authorize the Board Chairman to execute an Agreement providing for the terms and conditions of the employment of Nicole Hadix.
- Motion made by Robert E. Grisnik, seconded by Timothy M. Gilmartin, and unanimously carried.
128. RESOLVED that the Board of Trustees approve the appointment of Christopher Capalbo to the position of Day Lead Custodian effective July 1, 2024. Employee will receive stipend as per the CSEA contract.

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**Policy**

129. RESOLVED that the Board of Trustees re-adopt all policies, Code of Ethics and Code of Conduct in effect during the previous school year for school year 2024/2025.

**Administrative**

130. RESOLVED that the Board of Trustees approve that all Tuckahoe Common School District Administrators be present at all Regular Board of Trustee meetings for the 2024/2025 school year unless excused by the Board.
131. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District Homeschooling Packet for the 2024/2025 school year.
132. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District Organizational Chart for the 2024/2025 school year.
133. RESOLVED that the Board of Trustees approve and submit the Tuckahoe Common School District Undue Burden Independent Evaluator Hardship Waiver Application for the 2024/2025 school year.
134. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District Mentor - Mentee Handbook for the 2024/2025 school year.

**Field Trips**

135. RESOLVED that the Board of Trustees approve the partial and full day field trip requests for all grades to visit the Parrish Art Museum for lessons in Art history for the 2024/2025 school year. The approximate cost to the district will be approximately \$343.73 for the first 3 hours and approximately \$103.11 for each hour after, with costs reimbursable to the district through the Parrish Art Museum Grant.

**CSE Recommendations**

136. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and Pre School Special Education from the meetings held on June 10, 2024, June 11, 2024, June 12, 2024, June 13, 2024, June 18, 2024, and June 20, 2024, for the following students.

#120480206	#120480554	#120480754	#120480867
#120480790	#120480789	#120480773	#120480822
#120480745	#120480728	#120480237	#120480630
#120480163			

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**X. Executive Session**

At 6:42 p.m., Timothy M. Gilmartin made a motion to go into Executive Session to discuss Contractual Matters, seconded by Robert E. Grisnik, and unanimously carried.

At 7:55 p.m., the Board came out of Executive Session and passed the following resolutions.

137. RESOLVED that the Board of Trustees approve Corporate Accounting Solution, LLC. (BookSmart) of 515 Broadhollow Road, Suite 800, Melville, NY 11747 to assist with the Tuckahoe Common School District June 30, 2024, fiscal year end close as per the agreement with all work billed on an hourly basis at the following approximate rates per hour:

Staff Consultant \$150	Sr. Consultant \$180
Supervisor \$195	Manager \$220
Director \$240	Partner \$260

138. RESOLVED that the Board of Trustees accept with regret the resignation of Aditya Joseph Dhara from the position of School Business Official effective June 29, 2024.

139. RESOLVED that the Board of Trustees approve Leonard Skuggevik, Superintendent/Principal, to continue as Interim School Business Official to perform the duties of the School Business Official with additional monthly compensation, prorated, not to exceed \$12,500.

Motion made by Sean Hattrick, seconded by Timothy Gilmartin and unanimously carried.

At 7:57 p.m., Timothy Gilmartin made a motion to adjourn the meeting, seconded by Robert Grisnik, and unanimously carried.

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Lauri Lenahan, District Clerk  
Tuckahoe Common School District

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