

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - REGULAR BOARD MEETING
October 11, 2022

Sean Hattrick, Vice Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 6:30 p.m.

The following Board members and District officials were present:

Sean Hattrick, Vice-Chairman
Timothy M. Gilmartin, Trustee
Robert E. Grisnik, Chairman – not present

Leonard Skuggevik, Superintendent/Principal
Lauri Lenahan, District Clerk
Doreen Buckley, Assistant Superintendent
Katelyn Fretto, Business Official
Marie Sellers, District Treasurer

The following individuals were also present:

Mitch Sobczyk	Christine Dorchak	Mary-Alice Halsey
Lorraine Duryea	Rita Berry	

I. Pledge of Allegiance

II. Approval of Minutes

RESOLVED that the Board of Trustees approve the minutes of the Regular Board Meeting on September 12, 2022, and the Work Session on September 27, 2022.

Approve: Motion made by Timothy M. Gilmartin, seconded by Sean Hattrick, and unanimously carried.

III. Approval of Treasurer’s Report

RESOLVED that the Board of Trustees approve the Treasurer’s Report for the month of August 2022.

Approve: Motion made by Timothy M. Gilmartin, seconded by Sean Hattrick, and unanimously carried.

IV. Correspondence

1. Correspondence was received from AKO QUALITY which inquired about a purchase price for 468 Magee Street.

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V. Superintendent / Principal Report

1. Enrollment Update:

PK-22, K-26, Grade 1-24, Grade 2-28, Grade 3-25, Grade 4-26, Grade 5-28, Grade 6-24, Grade 7-21, Grade 8-25 = 249

Southampton Elementary/Intermediate Schools-4, Southampton H.S.-133, Hampton Bays Elementary/Middle-1, WHBLC-2, Sequoya-1, Our Lady of the Hamptons-37, Raynor Country Day School-2, St. Anthony's-2, St. John's Baptist-2, Hayground-1, Lower Ross-7, Clayton Huey-1, Anderson Center-1, Home Schooled-3= 197

Total Enrollment: 446 students

2. Mr. Skuggevik updated the Board regarding upcoming school events such as the Southampton and North Sea Fire Department Trucks scheduled to visit Tuckahoe on October 21, 2022, class field trips, and P.T.O. Book Fair and Halloween BINGO.
3. Mr. Skuggevik thanked the Board of Trustees for all their hard work, dedication, and support they give throughout the year for School Board Recognition Week. Tuckahoe teachers also showed their appreciation to the Board with drawings, cards, and candy from students.

VI. Business Official's Report

1. Mitch Sobczyk reviewed the "News & Notes" he prepared regarding work that has been completed to date.
2. Mrs. Fretto reviewed the Residency Report.
3. Mrs. Fretto reviewed the End of Year Finance/Audit report.

VII. Assistant Superintendent Report

1. Ms. Buckley updated the Board regarding ELA and Math Star exams being administered this month. She also reminded the Board about a Diversity, Equity, and Inclusion Workshop she plans on attending in November.

VIII. New Business - None

IX. Old Business

1. Mr. Skuggevik informed the Board that the school Van is now being parked in garage.
2. Mr. Skuggevik informs the Board that the Interest-Bearing Account has been moved to New York Cooperative Liquid Assets Securities System (NYCLASS).

X. P.T.O. Report – None

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XI. Tuckahoe Educational Foundation Report - None

XII. Public Commentary

1. Lorraine Duryea inquired about the status of the P.I.L.O.T money. Mr. Skuggevik responded that the bill has been passed on and waiting the signature from the governor.
2. Lorraine Duryea informed the Board that Springs School has the same NRT Rate dilemma as Tuckahoe, and she will keep Board informed with any information heard.
3. Sean Hattrick mentioned Project MOST which is currently operating an after-school program with Springs School and East Hampton School and could possibly be an option for Tuckahoe School.

XIII. Resolutions

Approve: Motion made by Timothy M. Gilmartin, seconded by Sean Hattrick, and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 18.

Appointments

1. RESOLVED that the Board of Trustees approve Melissa Lubbe as Substitute Teacher as needed for the 2022/2023 school year effective October 11, 2022, until June 30, 2023, at a per diem rate of \$185.

Personnel

2. RESOLVED that the Board of Trustees approve the appointment of all members of the Tuckahoe Teachers' Association to work in their regular professional capacity outside of regular school hours and be compensated at their regular salary pro-rated on an hourly basis (1/200th of salary/7 hours), as approved in advance by the Superintendent.

Finance

3. WHEREAS, the Board of Trustees of the Tuckahoe Common School District has committed to ensuring a responsible budget for the 2022-2023 school year that ensures adequate and proper instruction and payment of all necessary expenses; THEREFORE, BE IT RESOLVED that this Board of Trustees herein sets the tax levy for the 2022-2023 school year at \$18,865,730 which is the same as the 2021-2022 approved tax levy. This levy is \$358,836 lower than the original proposed budgeted levy of \$19,224,566 for the 2022-2023 school year and reflects a change in the proposed tax levy from 1.90% to 0.00%.

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4. WHEREAS, the Board of Trustees of the Tuckahoe Common School District has been committed to fiscal responsibility to this community; and, WHEREAS, based on cost-saving efficiencies, and generally lower than budgeted spending, funds from 2021-2022 remained; THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes that the Unassigned Fund Balance be funded to a maximum of 4.0% for a total of \$923,620 and the remaining funds be allocated to the Facilities Improvement Program 2020 Capital Reserve Fund in the amount of \$592,122.
5. RESOLVED that the Board of Trustees approve NYCLASS to be a designated official financial institution for school district funds for the 2022/2023 school year in accordance with Board Policy 6240. BE IT FURTHER RESOLVED that the Board of Trustees approve the NYCLASS authorized signers for the 2022/2023 school year: District Treasurer; School Business Official, Robert E. Grisnik-Trustee; Sean Hattrick-Trustee, and Timothy M. Gilmartin-Trustee from July 1, 2022, through June 30, 2023, in accordance with Board Policy 6410.
6. RESOLVED that the Board of Trustees approve the Tuckahoe Commons School District 2023-2024 Budget Calendar.

Administrative

7. RESOLVED that the Board of Trustees hereby adopt the Annual Professional Performance Review (“APPR”) Plan as the District’s Section 3012-d APPR plan for classroom teachers and the principal, commencing with the 2022/2023 school year.
8. RESOLVED that the Board of Trustees approve the 2021/2023 Tuckahoe Common School District Response To Intervention (RTI) Plan for the 2022/2023 school year.

Program

9. RESOLVED that the Board of Trustees approve the Project SAVE Building Safety Plan and District Safety Plan for the 2022/2023 school year.

Field Trips

10. RESOLVED that the Board of Trustees approve the field trip request of Kindergarten to visit the Westhampton Beach Performing Arts Center to attend the performance of Llama Llama Live on January 26, 2023 from 11:45 a.m. to 2:15 p.m. for a total cost of \$822.36, at an approximate cost to the district of \$432.36.
11. RESOLVED that the Board of Trustees approve the field trip request of Kindergarten to visit the Westhampton Beach Performing Arts Center to attend the performance of It’s Okay to Be Different on May 11, 2023 from 11:45 a.m. to 2:15 p.m. for a total cost of \$822.36, at an approximate cost to the district of \$432.36.

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12. RESOLVED that the Board of Trustees approve the field trip request of Grade 1 to visit the Westhampton Beach Performing Arts Center to attend the performance of The Boy Who Grew Flowers on February 7, 2023, from 9:15 a.m. to 12:15 p.m. for a total cost of \$762.36, at an approximate cost to the district of \$387.36.
13. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Westhampton Beach Performing Arts Center to attend the performance of The Boy Who Grew Flowers on February 7, 2023, from 9:00 a.m. to 1:00 p.m. for a total cost of \$905.56, at an approximate cost to the district of \$485.56.
14. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Westhampton Beach Performing Arts Center to attend the performance of The Ugly Duckling on March 15, 2023, from 10:30 a.m. to 2:30 p.m. for a total cost of \$905.56, at an approximate cost to the district of \$485.56.
15. RESOLVED that the Board of Trustees approve the field trip request of Grade 3 to visit the Westhampton Beach Performing Arts Center to attend the performance of Dr. Kaboom on November 14, 2022, from 9:15 a.m. to 1:15 p.m. for a total cost of \$860.56, at an approximate cost to the district of \$485.56.
16. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit Hallockville Farm to explore life as a child in the 19th century on October 26, 2022, from 8:45 a.m. to 1:15 p.m. for a total cost of \$804.66, at an approximate cost to the district of \$474.66.

Building Use

17. RESOLVED that the Board of Trustees approve Twin Forks Wood Company to use picnic tables, weather permitting, or room 103 on October 28, 2022, from 12:45 p.m. to 2:30 p.m. to instruct Grade 3 on a STEAM activity in relation to measurement and habitat studies, at no cost to the district.

CSE Recommendations

18. RESOLVED that the Board of Trustees approve the following recommendations of the Committee on Special Education from the meetings held on September 28, 2022, October 6, 2022, and October 7, 2022, for the following students.

#120480775

#120480464

#120480625

#120480745

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XIV. Convene Meeting of the Audit Committee

At 7:07 p.m., Sean Hattrick adjourned the Regular Meeting and convened a meeting of the Audit Committee, seconded by Timothy M. Gilmartin, and unanimously carried.

XV. Executive Session

At 7:08 p.m., Sean Hattrick adjourned the Audit Committee and convened Executive Session to discuss Personnel Matters, seconded by Timothy M. Gilmartin, and unanimously carried.

At 7:24 p.m., the Board came out of Executive Session.

XVI. Convene Meeting of the Audit Committee

At 7:25 p.m., Timothy M. Gilmartin adjourned the Executive Session and convened a meeting of the Audit Committee, seconded by Sean Hattrick, and unanimously carried.

- Cullen & Danowski LLP, External Auditors – Presentation of the Audited Financial Statements for the 2021/2022 School Year

19. RESOLVED that the Board of Trustees accept the Audited Financial Statements as presented for the school year 2021/2022.

Approve: Motion made by Timothy M. Gilmartin, seconded by Sean Hattrick, and unanimously carried.

XVII. Adjourn Meeting of the Audit Committee and Reconvene Regular Meeting

At 7:57 p.m. Timothy M. Gilmartin made a motion to adjourn the Audit Committee meeting and convene Regular Meeting seconded by Sean Hattrick, and unanimously carried.

At 7:58 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Timothy M. Gilmartin, and unanimously carried

Signed:

Lauri Lenahan, District Clerk