

**TUCKAHOE COMMON SCHOOL DISTRICT**  
**Minutes - REGULAR BOARD MEETING**  
**September 13, 2021**

Timothy M. Gilmartin, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 6:30 p.m.

The following Board members and District officials were present:

Timothy M. Gilmartin, Chairman  
Robert E. Grisnik, Vice-Chairman  
Sean Hattrick, Trustee

Leonard Skuggevik, Superintendent  
Lauri Lenahan, District Clerk  
Doreen Buckley, Director of P.P.S.  
Carl Fraser, Interim Business Official  
Katelyn Fretto, District Treasurer

The following individuals were also present:

Mitch Sobczyk	Mary Schneider	Eleazar Rowe	Angela Parisi
Frank Iaccio	Marlo Wilken	Elizabeth Kearns	Mary-Alice Halsey
Jamie McNamara	Susie Armusewicz	Christine Hanhauser	Rita Berry

**I. Pledge of Allegiance**

**II. Approval of Minutes**

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on August 30, 2021.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

**III. Treasurer's Report**

RESOLVED, that the Board of Trustees approve the Treasurer's Report for the month of July 2021.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

**IV. Correspondence - None**

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**V. Superintendent's Report**

1. **Enrollment Update:**

PK-24, K-25, Grade 1-30, Grade 2-29, Grade 3-32, Grade 4-29, Grade 5-27, Grade 6-20, Grade 7-25, Grade 8-32 = 273

Southampton Elementary/Intermediate Schools-3, Southampton H.S.-147, Hampton Bays Elementary/Middle-1, WHBLC-4, Sequoya-2, Bridgehampton-2, Our Lady of the Hamptons-28, Montessori-2, Raynor Country Day School-4, St. John's Baptist-4, St. Anthony's-1, Stony Brook School-1, Lower Ross-4, Clayton Huey-1, Home Schooled-9 = 213

Total Enrollment: 486 students

2. Mr. Skuggevik informed the Board of a successful opening for the 2021/2022 school year.
3. Mr. Skuggevik introduced Tiger Pause the monthly school newspaper informing parents, faculty, and students of school events. The newspaper is available on the school website in English and Spanish.

**VI. Principal's Report - None**

**VII. Business Official's Report**

1. Mr. Fraser reviewed the Residency Report. Mr. Hattrick questioned enrollment totals which Mr. Fraser clarified explaining the difference between the monthly report and enrollment report.
1. Mr. Fraser updated the Board regarding bus transportation on the opening day of school. He informed the Board of the statewide shortage of bus drivers.

**VIII. New Business**

1. Mr. Skuggevik requested that a Director of Pupil Personnel Services Report and Superintendent/Principal Report be added to the agenda format.
2. Doreen Buckley, Summer Program Administrator and Angela Parisi, Guidance Counselor presented an overview/presentation of the 2021 Summer Program. Mrs. Buckley and Mrs. Parisi informed the Board that the program was an overall success.

**IX. Old Business**

1. Mr. Skuggevik presented the following SCOPE Awards: Robert E. Grisnik, 2020 School Board Service Award; Sean Hattrick, 2021 School Board Service Award; Carl Fraser, 2021 Administrative Service Award; Mitchell Sobczyk, 2021 Support Staff Service Award.

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2. Sean Hattrick honored MaryAnn Musumeci (not present) with a vase for her eighteen years of service at the Tuckahoe Common School District.

**X. P.T.O. Report**

1. Susie Armusewicz updated the Board on the upcoming P.T.O events.

**XI. Tuckahoe Educational Foundation Report - None**

**XII. Public Commentary**

1. Mitch Sobczyk introduced newly appointed sub-custodian Eleazar Rowe.

**XIII. Resolutions**

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried;  
BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 12.

**Finance**

1. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District 2022-2023 Budget Calendar.
2. RESOLVED that the Board of Trustees accept a donation from HD Supply for 30 Ralph Frieland & Bros 37 1/4" x 72 Black out roller shades 12 Mil with a monetary value of \$714.00 to be placed in the hallway windows by the teacher entrance and gym, Room 110-124, and faculty room.
3. RESOLVED that the Board of Trustees approve the revision to resolution twenty-two (22), from the July 6, 2021 Reorganizational Meeting to approve the Superintendent membership of Rural School Association of New York for the 2021/2022 school year at an annual cost of \$850.00.
4. RESOLVED that the Board of Trustees approve the revision to resolution twenty-three (23), from the July 6, 2021 Reorganizational Meeting to approve payment to the following lowest responsible vendors for services rendered as needed and as described for the 2021/2022 school year as per the RFQ or RFP:  
Fowler's Garden Center – **Mulch**, Ice Melt, & fertilizer purchasing.

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**Appointments**

5. RESOLVED that the Board of Trustees approve the appointment of Marlo Wilken to the full-time probationary position of Senior Office Assistant in the Principal's Office at an annual salary of \$63,052 for the 2021-22 school year. Ms. Wilken is filling the vacant position due to the resignation of Ms. Musumeci on August 13, 2021 and will continue to receive all benefits per the CSEA Contract. Her probationary period will be for twelve (12) weeks based on civil services rules for this promotional appointment.
  
6. RESOLVED that the Board of Trustees does hereby appoint the following Extracurricular Advisors (Schedule B) for the 2021/2022 school year:  
  
Carmella Palumbo - AV Coordinator - \$2,597  
Kerry Terry – Student Council - \$1,634  
Deirdre Greenwald – Student Council - \$1,634  
Christina Collins – Community Service Advisor - \$1,299  
Bonnie Downs – Community Service Advisor - \$1,299  
Christina Collins – National Junior Honor Society - \$1,299  
Bonnie Downs – National Junior Honor Society - \$1,299  
Carmella Palumbo – Yearbook - \$1,949  
Jessica Ovanessian – Yearbook - \$1,949  
Bonnie Downs – Grade 6 Class Advisor - \$1,299  
Christina Collins – Grade 6 Class Advisor - \$1,299  
Carmella Palumbo– Grade 7 Class Advisor - \$1,299  
Kerry Terry – Grade 7 Class Advisor - \$1,299  
Carmella Palumbo – Newspaper (4 Editions) - \$1,949  
Laurie Verdeschi – Newspaper (4 Editions) - \$1,949  
Christine Dorchak – Teacher Mentor - \$557
  
7. RESOLVED that the Board of Trustees approve the appointment of Nicole Hadix as Part Time Reading Department Aide effective September 1, 2021 through June 30, 2022 at an hourly rate of \$20.00, not to exceed 15 hours per week.
  
8. RESOLVED that the Board of Trustees approve the appointment of Frank Iaccio as Teacher Aide/Monitor for the 2021/2022 school year at an hourly rate of \$17.02.
  
9. RESOLVED that the Board of Trustees approve payment to Jessica Ovanessian for additional technology work, approved by the Administration, and performed outside the school day at her hourly rate.

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10. RESOLVED that the Board of Trustees does hereby appoint the following School Club Advisors and approves the following school clubs for the 2021/2022 school year; rate of pay \$519, for an eight-week cycle, one day per week for forty-five minutes per day:

Laura Colfer – Grade K-1 Game Club  
Christine Dorchak – Grade 7-8 Math Support  
Laura Colfer - Grade 3-4 Reading Club  
Catherine Tyler – Grade K-2 Yoga Club  
Barbara Sanders – Grade 4-6 Art Club  
Justine Charos – Grade K-2 Game Club  
Catherine Tyler – Grade 3-5 Yoga Club  
Christine Dorchak – Grade 7-8 Math Support

**Field Trips**

11. RESOLVED that the Board of Trustees approve the field trip request of Grade 8 to visit Washington D.C. from May 9, 2022 through May 11, 2022, to visit historical monuments, landmarks and museums in connection with the Social Studies curriculum at a total approximate cost of \$30,362.00.

**CSE Recommendations**

12. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education from the meeting held on August 11, 2021, August 25, 2021, September 2, 2021, and September 8, 2021, for the following students.

#120480710

#120480682

#120480697

#120480695

**XIV. Executive Session**

At 6:52 p.m., Timothy M. Gilmartin made a motion to adjourn the Regular meeting and convene Executive Session to discuss Contractual matters, seconded by Sean Hattrick, and unanimously carried.

At 8:04 p.m. the Board came out of Executive Session.

At 8:05 p.m., Timothy M. Gilmartin made a motion to adjourn the meeting, seconded by Robert E. Grisnik, and unanimously carried.

*Signed: Lauri Lenahan*

Lauri Lenahan, District Clerk