

**Tuckahoe Common School District  
Minutes – Regular Board Meeting  
May 11, 2020**

Robert E. Grisnik, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 7:00 p.m.

The following Board members and District officials were present:

Robert E. Grisnik, Chairman  
Sean Hattrick, Vice-Chairman  
Timothy M. Gilmartin, Trustee

Leonard Skuggevik, Superintendent  
Arlette Sicari, Principal  
Linda Springer, District Clerk  
Doreen Buckley, Director of P.P.S.  
Carl Fraser, Interim Business Official  
Katelyn Fretto, District Treasurer

The following individuals were also present: None – The meeting was video-conferenced.

**I. Pledge of Allegiance**

**II. Approval of Minutes**

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on April 13, 2020.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

**III. Treasurer's Report**

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of April 2020.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

**IV. Correspondence - None**

**Tuckahoe Common School District  
Minutes – Regular Board Meeting  
May 11, 2020**

**V. Superintendent’s Report**

1. **Enrollment Update:**

PK-18, K-22, Grade 1-27, Grade 2-33, Grade 3-29, Grade 4-23, Grade 5-26, Grade 6-36, Grade 7-31, Grade 8-29 = 274

Southampton H.S.-137, Hampton Bays Elementary/Middle-1, Raynor Country Day School – 8, Our Lady of the Hamptons-34, Southampton Elementary/Intermediate Schools – 6, Chaminade-1, BOCES-1, WHBLC-8, Alternatives-2, Sequoya-3, Montessori-1, Services/PSD-3, St. John’s Baptist-3, Home Schooled-4, County Services-3, Bridgehampton-1, Clayton Huey-1 = 217

Total Enrollment: 491 students

2. Mr. Skuggevik updated the Board of Trustees on the Wellness Checks Protocol, Building Safety Protocol and the Classwork Checks Protocol.
3. Mr. Skuggevik announced that the tuition contract between the Tuckahoe CSD and the Shinnecock Nation is on the agenda for approval. The TCSD counsel edited and finalized the contract, there were only minor changes in wording.
4. Mr. Skuggevik and Mrs. Springer updated the Board of Trustees on the method and protocol for the upcoming Budget Vote and Trustee Election scheduled for June 9, 2020.

**VI. Principal’s Report**

1. Mrs. Sicari updated the Board on the events that have taken place in the district via social media. Mrs. Sicari also reported on the great job and the hard work that the staff is doing teaching our students, Mr. Skuggevik added his appreciation for all that they have done and continue to do during this time.

**VII. Business Official’s Report**

1. Mr. Fraser reviewed Mitch Sobczyk’s News and Notes.
2. Mr. Fraser reviewed the Monthly Fund Balance Analysis Report.
3. Mr. Fraser updated the Board on the proposed 2020/2021 Budget and the submission of the NYS Property Tax Report Card.

**VIII. Policy**

Second Reading & Possible Adoption of the following Policies:

- 0110 – Sexual Harassment
- 0110.1 – Sexual Harassment of Students
- 0110.1-R – Sexual Harassment of Students Regulation
- 0110.2 – Sexual Harassment of Employees
- 0110.2-R – Sexual Harassment of Employees Regulation

**Tuckahoe Common School District  
Minutes – Regular Board Meeting  
May 11, 2020**

- 0110.2-E – Sexual Harassment of Employees Exhibit
- 0115-E – Student Bullying and Harassment Complaint Form
- 5500 – Student Records
- 5500-R – Student Records Regulation
- 5500-E.4 to 8635-E – Parents’ Bill of Rights for Student Data Privacy and Security
- 8635 – Information and Data Privacy, Security, Breach and Notification
- 8635-R – Information and Data Privacy, Security, Breach and Notification Regulation

**IX. New Business - None**

**X. Old Business - None**

**XI. P.T.O. Report – None**

**XII. Tuckahoe Educational Foundation Report - None**

**XIII. Public Commentary** – A request for questions was posted on the school website to be emailed to [lskuggevik@tuckahoecommonsd.com](mailto:lskuggevik@tuckahoecommonsd.com) or [lspringer@tuckahoecommonsd.com](mailto:lspringer@tuckahoecommonsd.com) prior to the meeting.

**XIV. Resolutions**

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 9.

**Finance**

1. RESOLVED, that the Board of Trustees adopts the 2020/2021 proposed school district budget in the amount of \$22,181,417 to be presented to the voters on June 9, 2020 and the New York State 2020 Property Tax Report Card.
2. WHEREAS, the Board of Trustees of the Tuckahoe Common School District is in receipt of a tuition reimbursement agreement from the New York State Education Department, Native American Education Unit for the education of school age students residing at the Shinnecock Nation Reservation enrolled in the Tuckahoe Common School District beginning July 1, 2020 through June 30, 2025;  
NOW, THEREFORE BE IT RESOLVED that the Board of Trustees hereby authorizes the Chairman of the Board of Trustees to execute the tuition reimbursement agreement with the New York State Education Department Native American Education Unit, which said tuition reimbursement agreement shall set forth the terms and conditions effective July 1, 2020 through June 30, 2025.
3. RESOLVED that the Board of Trustees approve Bridgehampton UFSD to provide educational services to the Tuckahoe Common School District for the 2020/2021 school year as per the contractual rate per student plus related special education services to be determined with additional approval for the Bridgehampton UFSD to provide health services to the Tuckahoe CSD students in attendance.

**Tuckahoe Common School District  
Minutes – Regular Board Meeting  
May 11, 2020**

**Appointments**

4. RESOLVED that the Board of Trustees appoint Linda Springer, District Clerk, as the Chief Election Official for the Budget Vote and Trustee Election on June 9, 2020.
5. RESOLVED, in accordance with Education Law Section 2025, the Board of Trustees of the Tuckahoe Common School District hereby appoint Lauri Lenahan as Assistant District Clerk for the June 9, 2020 Budget Vote and Trustee Election.
6. RESOLVED that the Board of Trustees appoint the following individuals as Election Inspectors for the Budget Vote and Trustee Election on June 9, 2020 at a rate of pay of \$15.00 per hour.

Mary-Alice Halsey

Alicia Farnam

Fredricka Hughes

7. RESOLVED that the Board of Trustees appoint the following individuals as Election Inspectors for the Budget Vote and Trustee Election on June 9, 2020.

Carl Fraser

Lauri Lenahan

Leonard Skuggevik

Doreen Buckley

**Policy**

8. RESOLVED that the Board of Trustees approve the following policies.

- 0110 – Sexual Harassment
- 0110.1 – Sexual Harassment of Students
- 0110.1-R – Sexual Harassment of Students Regulation
- 0110.2 – Sexual Harassment of Employees
- 0110.2-R – Sexual Harassment of Employees Regulation
- 0110.2-E – Sexual Harassment of Employees Exhibit
- 0115-E – Student Bullying and Harassment Complaint Form
- 5500 – Student Records
- 5500-R – Student Records Regulation
- 5500-E.4 to 8635-E – Parents’ Bill of Rights for Student Data Privacy and Security
- 8635 – Information and Data Privacy, Security, Breach and Notification
- 8635-R – Information and Data Privacy, Security, Breach and Notification Regulation

**CSE Recommendations**

9. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Education from the meetings held on April 27, 2020, April 29, 2020, May 6, 2020 and May 8, 2020 for the following students.

#120480506 #120480464 #120480458 #120480554 #120480471  
#120480474 #120480548 #120480557 #120480400 #120480325

**Tuckahoe Common School District  
Minutes – Regular Board Meeting  
May 11, 2020**

**XV. Executive Session**

At 7:28 p.m., Sean Hattrick made a motion to adjourn the Regular meeting and convene Executive Session to discuss Contractual matters, seconded by Timothy M. Gilmartin, and unanimously carried.

At 7:57 p.m. the Board came out of Executive Session and passed the following resolutions.

10. RESOLVED that the Board of Trustees approve the modification of resolution number one, dated March 9, 2020, for the purpose of the resignation of Linda M. Springer from the position of District Clerk and Executive Assistant for the purpose of retirement effective June 30, 2020, to August 31, 2020, with all benefits and provisions set forth in the agreement between the Tuckahoe Common School District and Linda M. Springer.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

11. BE IT RESOLVED that the Chairman of the Board of Trustees is authorized to execute an Employment Agreement dated May 11, 2020 with Linda Springer as Executive Assistant and District Clerk effective July 1, 2020, the terms of which are set forth in said Employment Agreement.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

12. RESOLVED that the Board of Trustees hereby modifies the Employment Agreement dated March 9, 2020 with Linda Springer as Part-Time Office Assistant to be effective September 1, 2020 through February 28, 2021.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

At 7:58 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Timothy M. Gilmartin, and unanimously carried.

*Signed: Linda Springer*  
Linda Springer, District Clerk